

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday March 24, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert  
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer  
Wayne Chaput, Chief Building Official/By-law Enforcement Officer  
Dexture Sarrazin, Director of Community Services

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

### 2. Announce Electronic Participants

Clerk announced that there was no online participation.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 25-48**

Moved by Councillor Laura Ross

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** the meeting agenda dated Monday March 24, 2025 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

### 6. Adoption of Minutes

6.1 Regular Meeting of March 10, 2025

6.2 Special Meeting of March 17, 2025

6.3 To adopt the minutes as presented or amended

#### **Resolution Number 25-49**

Moved by Councillor Garry Thibert

Seconded by Deputy Mayor Mathew Gardiner

**BE IT RESOLVED THAT** Council adopt the minutes of the Regular Meeting of March 10,

2025 and Special Meeting of March 17, 2025.

**CARRIED** – unanimous

## **7. Notice of Motions**

### **7.1 Amendment to Resolution 25-43 – Amalgamation Study Report**

#### **Resolution Number 25-50**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Laura Ross

**WHEREAS** at the regular meeting of March 10, 2025 Council passed resolution number 25-43 stating that Council directs the Mayor and Councillors Ross and Thibert to hold a meeting with the Municipality of Mattawan to speak of the potential interest in an amalgamation study.

**AND WHEREAS** Council further directed the Mayor and Councillors Ross and Thibert to return to Council with further information at a future date.

**BE IT RESOLVED THAT** resolution number 25-43 be amended to remove Mayor Belanger and replace with Deputy Mayor Gardiner.

**CARRIED** – unanimous

Councillor Loren Mick arrived at 6:04 pm.

## **8. Correspondence**

### **8.1 City of Brampton – Stand Up for Canada Campaign**

Council spoke on correspondence item # 8.1 and requested staff bring forward a resolution for the next regular meeting.

### **8.2 Luce Zeus – Reduction of Council Letter**

### **8.3 North Bay Mattawa Conservation Authority – Source Protection Committee Member Recruitment**

Council spoke on correspondence item # 8.3.

### **8.4 North Bay Mattawa Conservation Authority – Community Centre Complimentary Use Request**

Council spoke on correspondence item # 8.4 and requested staff bring forward a resolution for the next regular meeting.

### **8.5 Ontario Clean Water Agency – 2024 Annual Performance Report of Mattawa Sewage Treatment Lagoon & Sewage Collection System**

## **9. Standing Committee Recommendations/Reports – Motions**

### **9.1 Draft Fireworks By-law – Report # 25-11R**

Report from Chair Mathew Gardiner, Corporate Services Committee

#### **Resolution Number 25-51**

Moved by Councillor Loren Mick

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-11R titled Draft Firework Bylaw.

**AND FURTHER THAT** Council directs the Clerk to bring forward the formal Fireworks By-law at the next regular meeting of Council.

**CARRIED** – Recorded vote and the vote was unanimous

## **10. Staff Reports – Motions**

- 10.1 ROMA Rural Routes 2025 – Report # 25-12R  
Report from Mayor Raymond A. Bélanger

### **Resolution Number 25-52**

Moved by Councillor Laura Ross

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-12R titled Roma Rural Routes 2025.

**CARRIED** – unanimous

- 10.2 Administration Policies & Procedures Amendments – Report # 25-13R  
Report from Paul Laperriere, CAO/Treasurer

### **Resolution Number 25-53**

Moved by Councillor Garry Thibert

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-13R titled Administrative Policies and Procedures Amendments.

**AND FURTHER THAT** the Non-Budgeted amount approved by the CAO/Treasurer be reduced from \$25,000 to \$15,000.

**AND FURTHER THAT** the Procurement Policy 1.11 be reviewed annually.

**AND FURTHER THAT** Council directs staff to return at the next regular meeting of Council with a formal by-law for adoption of the Administrative Policies and Procedures.

**LOST** – Recorded vote and the vote was as follows:

**For:**, Councillors Ross, Thibert, Bigelow

**Against:** Mayor Bélanger, Deputy Mayor Gardiner, Councillor Mick

- 10.3 Annual Council Renumeration Report – Report # 25-14R  
Report from Paul Laperriere, CAO/Treasurer

### **Resolution Number 25-54**

Moved by Councillor Laura Ross

Seconded by Deputy Mayor Gardiner

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-14R titled Annual Council Renumeration Report.

**AND FURTHER THAT** Council directs staff to post the attachments on the municipal website.

**CARRIED** – For: 5 Members of Council, Against: 1 Member of Council

- 10.4 Annual Drinking Water System Reports from OCWA – Report # 25-15R  
Report from Dexture Sarrazin, Director of Community Services

**Resolution Number 25-55**

Moved by Deputy Mayor Gardiner

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 25-15R titled Annual Drinking Water System Reports from OCWA.

**AND FURTHER THAT** Council formally accept the following reports for the Mattawa Drinking Water System as submitted by the Ontario Clean Water Agency to the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Section 22 Summary Report

**CARRIED** – unanimous

**11. By-Laws**

**12. Old Business**

12.1 Council – Food Cycler Municipal Solutions

12.2 Beautification Committee Terms of Reference & Committee Structure

12.3 Expense Reduction Audit for Municipalities

12.4 Administrative Policies & Procedures

**13. New Business**

13.1 Mayor Bélanger – Response to March 10, 2025 Regular Meeting

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

15.1 Rosemount Valley Suites – 2025 Update # 2

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

c) a proposed or pending acquisition or disposition of land by the municipality or local board;

15.2 Parks & Recreation Supervisor Position

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

**Resolution Number 25-56**

Moved by Councillor Laura Ross

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** this Council proceed in Camera at 7:37 pm in order to address a matter pertaining to b) personal matters about an identifiable individual, including municipal or local board employees and c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**CARRIED** – unanimous

**16. Return to Regular Session**

16.1 That the regular session reconvene

**Resolution Number 25-57**

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the regular meeting reconvene at 8:12 p.m.

**CARRIED** – unanimous

Mayor Bélanger advised the closed session was pertaining to the Rosemount Valley Suites and Parks & Recreation Supervisor

**17. Motions Resulting from Closed Session**

**Resolution Number 25-58**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council of the Town of Mattawa approve the hiring of Sheri Wabie as the Parks and Recreation Supervisor under the conditions set out in the closed meeting session of Council of Monday March 24, 2025.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Deputy Mayor Gardiner, Councillors Ross, Thibert, Bigelow

**Against:** Councillor Mick

**18. Adjournment**

18.1 Adjournment of the meeting

**Resolution Number 25-59**

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the March 24, 2025 meeting adjourn at 8:14 p.m.

**CARRIED** – unanimous

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Mayor

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Clerk