



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY DECEMBER 8, 2025 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

|                                                                                                    |
|----------------------------------------------------------------------------------------------------|
| <b>Zoom Meeting Access: 1-647-374-4685<br/>Meeting ID Code: 871 0409 6506<br/>Passcode: 879124</b> |
|----------------------------------------------------------------------------------------------------|

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of November 24, 2025
  - 6.2 Community Services Committee Meeting of June 2, 2025
  - 6.3 Corporate Services Committee Meeting of July 7, 2025
  - 6.4 To adopt the minutes as presented or amended
- 7. Notice of Motions**
- 8. Correspondence**
  - 8.1 Ministry of Municipal Affairs & Housing – Protect Ontario by Building Faster & Smarter Act, 2025 (Bill 17)
  - 8.2 Various Municipalities (Town of Parry Sound, Town of Bradford West, Township of McGarry) – Removal of GST/HST on New Homes Purchased
  - 8.3 North Bay Parry Sound District Health Unit – Board Meeting Agendas
  - 8.4 Enbridge Gas Inc. – Utility Earnings & Disposition of Deferral – Notice of Application
  - 8.5 Ministry of Environment, Conservation & Parks – Invitation to Regional Engagement Session December 11, 2025
  - 8.6 Ministry of the Solicitor General – Update to Ontario Regulation 416-23 Oaths & Affirmations Under the Community Safety & Policing Act, 2019

- 8.7 FONOM – Northern Ontario Hill Days in Ottawa
- 8.8 Town of East Gwillimbury – Opposition to Protect Ontario by Unleashing Our Economy Act, 2025

## **9. Information Reports – Motions**

- 9.1 Updates from Town Hall – Report # 25-74R  
Report from Paul Laperriere, CAO/Treasurer
- 9.2 Library Proposal – Report # 25-75R  
Report from Councillor Loren Mick
- 9.3 Mattawa Voyageur Days 2026 – Report # 25-76R  
Report from Paul Laperriere, CAO/Treasurer
- 9.4 Amendment to Parking By-law No. 07-17 – Report # 25-77R  
Report from Wayne Chaput, By-Law Enforcement Officer
- 9.5 Amendment to Clean Yards By-Law No. 21-12 – Report # 25-78R  
Report from Wayne Chaput, By-Law Enforcement Officer
- 9.6 Amend No Smoking and/or Vaping of Tobacco & Cannabis in Public Places & Workplaces By-Law No. 22-22 – Report # 25-79R  
Report from Wayne Chaput, By-Law Enforcement Officer
- 9.7 Recycling in the Town of Mattawa – Report # 25-80R  
Report from Dexture Sarrazin, Director of Community Services
- 9.8 Bissett Street Pump Station – Update # 2 – Report # 25-81R  
Report from Paul Laperriere, CAO/Treasurer

## **10. By-Laws**

- 10.1 By-Law 25-17 – Encroachment Agreement with 250 Bangs Street  
**BEING** a by-law to enter into an encroachment agreement with the property located at 250 Bangs Street.
- 10.2 By-Law 25-18 – Committee of Adjustment Members for 2026  
**BEING** a by-law to appoint members to the Committee of Adjustment for the year 2026.
- 10.3 By-Law 25-19 – Amendment to Parking By-law No. 07-17  
**BEING** a By-Law to amend the Town of Mattawa Consolidated Parking By-Law No 07-17, as amended.
- 10.4 By-Law 25-20 – Amendment to Clean Yards By-law No. 21-12  
**BEING** a By-Law to amend By-Law No 21-12, as amended, which is a by-law to provide for the maintenance of land in a clean and clear condition (Clean Yards By-law) within the Town of Mattawa.
- 10.5 By-Law 25-21 – Amend No Smoking and/or Vaping of Tobacco & Cannabis in Public Places & Workplaces By-Law No. 22-22  
**BEING** a By-Law to amend By-Law No 2022-22, being a By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces in the Town of Mattawa.

10.6 By-Law 25-22 – Town of Mattawa 2026 – 2030 Strategic Plan  
**BEING** a by-law to adopt the Town of Mattawa 2026 – 2030 Strategic Plan.

**11. Old Business**

11.1 Business/Organization Signage Policy

11.2 FONOM Correspondence Consultation on Natural Gas Expansion in Ontario

11.3 2026 Tax Rates for Vacant Lots

11.4 Commercial Recycling/Commercial Tax Rate Adjustment

11.5 Streetlights on McKenzie Street

11.6 Community Safety & Well-Being in Mattawa

**12. New Business**

**13. Questions from Public Pertaining to Agenda**

**14. In Camera (Closed) Session**

14.1 Adoption of Previous Closed Meeting Minutes

14.2 Mattawa Landfill Site Update

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

14.3 Rosemount Valley Suites Update

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

c) a proposed or pending acquisition or disposition of land by the municipality or local board

14.4 Mattawa Fitness Centre & Voyageur Curling Club

In accordance with the Municipal Act, 2001 Section 239 (2)(h)

h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them

14.5 Business Opportunity Update

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

c) a proposed or pending acquisition or disposition of land by the municipality or local board

**15. Return to Regular Session**

15.1 That the Council Return to Regular Session

**16. Motions Resulting from Closed Session**

**17. Adjournment**

17.1 Adjournment of the meeting

DATE: MONDAY DECEMBER 8, 2025

**3.1**

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

---

**BE IT RESOLVED THAT** the meeting agenda dated Monday December 8, 2025 be adopted as amended to add an information report under section 9 which is Information Report 9.8 titled Bissett Street Pump Station.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday November 24, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert  
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer  
Wayne Chaput, CBO/By-Law Enforcement Officer  
Dexture Sarrazin, Director of Community Services

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

### 2. Announce Electronic Participants

### 3. Adoption of Agenda

#### 3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 25-250**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the meeting agenda dated Monday November 24, 2025 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

#### 5.1 Public Meeting for Road Closures for James Street, Rankin Street & Peter Street No comments received

#### 5.2 Public Meeting for Public Input on Town of Mattawa 2026-2030 Strategic Plan Andre Clement presented the draft Strategic Plan

### 6. Adoption of Minutes

#### 6.1 Regular Meeting of November 10, 2025

#### 6.2 Committee of the Whole Meeting of November 17, 2025

#### 6.3 To adopt the minutes as presented or amended

**Resolution Number 25-251**

Moved by Councillor Fern Levesque

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of November 10, 2025 and the committee of the whole meeting of November 17, 2025.

**CARRIED** – unanimous

**7. Notice of Motions**

**8. Correspondence**

8.1 AMO – Fall Economic Statement

8.2 Ministry of Municipal Affairs & Housing – Fighting Delays, Building Faster Act, 2025 (Bill 60)

8.3 Mattawa Hospital & Algonquin Nursing Home – 2025 Tree of Lights Campaign

8.4 United Townships of Head, Clara & Maria – Request for Auto Extrication Services on Highway 17 Between Deux Rivieres & Mackey

8.5 FONOM – Northern Commitments in Ontario's Fall Economic Statement

8.6 Cassellholme – Quarterly Capital Levy Notice

8.7 Municipality of Wawa & Town of Goderich – Accessible & Effective Alcohol Container Return System in Ontario

8.8 Strategic Plan Working Group – Minutes of October 22, 2025

8.9 Ontario Clean Water Agency – Water & Wastewater Systems Quarterly Operations Report

8.10 FONOM – Final Report on Internal Migration to Northern Ontario

8.11 Stephen Galka – Request to Waive Planning Fees for Minor Variance File A1-25

8.12 Ministry of Municipal Affairs & Housing – 2025 Northern Municipal Council Workshop

**9. Standing Committee Recommendations/Reports – Motions**

**10. Staff Reports – Motions**

10.1 Encroachment Agreement for Committee of Adjustment File A1-24 – Report # 25-71R  
Report from Amy Leclerc, Municipal Clerk & Wayne Chaput, Chief Building Official

**Resolution Number 25-252**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-71R titled Encroachment Agreement for Committee of Adjustment File A1-24.

**AND FURTHER THAT** Council approves the encroachment agreement for the location 250 Bangs Street and directs the Clerk to return at the next regular meeting with a by-law to enter into the agreement.

**CARRIED** – unanimous

- 10.2 Community Safety & Well-Being in Mattawa – Report # 25-72R  
Report from Councillor Spencer Bigelow & Councillor Loren Mick

**Resolution Number 25-253**

Moved by Councillor Spencer Bigelow  
Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-72R titled Community Safety & Well-Being in Mattawa.

**AND FURTHER THAT** Council put this report on Old Business for future discussions.

**CARRIED** – unanimous

- 10.3 Appointment of Committee of Adjustment Members for 2026 – Report # 25-73R  
Report from Amy Leclerc, Municipal Clerk

**Resolution Number 25-254**

Moved by Councillor Laura Ross  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa receives Report # 25-73R titled Appointment of Committee of Adjustment Members for 2026.

**AND FURTHER THAT** Council appoints Councillors Bigelow, Levesque and Gardiner to the Committee of Adjustment for 2026 which will be formally adopted by By-law at the next meeting of Council.

**CARRIED** – unanimous

**11. By-Laws**

- 11.1 By-Law 25-16 – Dissolve Standing Committees of Council  
**BEING** a by-law to repeal By-law 24-06 and dissolve the Standing Committees of Council.

**Resolution Number 25-255**

Moved by Councillor Fern Levesque  
Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-16 being a By-law to repeal By-law 24-06 and dissolve the Standing Committees of Council.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Councillors Gardiner, Levesque, Mick, Ross

**Against:** Mayor Bélanger, Councillors Thibert, Bigelow

**12. Old Business**

- 12.1 Renaming of Hurdman Street Request for “Chick Webster”  
12.2 Business/Organization Signage Policy  
12.3 FONOM Correspondence Consultation on Natural Gas Expansion in Ontario  
12.4 2026 Tax Rates for Vacant Lots  
12.5 Commercial Recycling/Commercial Tax Rate Adjustment

12.6 Streetlights on McKenzie Street

**13. New Business**

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

15.1 Adoption of Previous Closed Meeting Minutes

15.2 Litigation Matter

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

**Resolution Number 25-256**

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council proceed In Camera (Closed) session pursuant to section 239(2) of the Municipal Act, 2001, as amended at 8:16 p.m. in order to address the following:

Item 15.2 Litigation Matter - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED** – unanimous

Councillors Gardiner and Mick left the meeting at 8:18 pm.

**16. Return to Regular Session**

16.1 That the Council Return to Regular Session

**Resolution Number 25-257**

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the regular meeting reconvene at 8:48 p.m.

**CARRIED** – unanimous

**17. Motions Resulting from Closed Session**

**18. Adjournment**

18.1 Adjournment of the meeting

**Resolution Number 25-258**

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** this regular meeting adjourn at 8:49 p.m.

**CARRIED** – unanimous

---

Mayor

---

Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Community Services Committee Meeting held Monday June 2, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

### Committee Members Present:

Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Spencer Bigelow

### Visiting Council Members:

Mayor Raymond A. Bélanger

### Staff Present:

Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer  
Dexture Sarrazin, Director of Community Services  
Barry Jackson, Public Works Supervisor  
Sheri Wabie, Parks & Recreation Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Chair at 6:01 p.m.

### 2. Announce Electronic Participants

Clerk announced that there was no online participants.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 12-25-COMM**

Moved by Councillor Spencer Bigelow  
Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the agenda dated Monday June 2, 2025 be adopted.  
**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Adoption of Minutes

5.1 Regular Meeting of April 7, 2025

5.2 To adopt the minutes as presented or amended

#### **Resolution Number 13-25-COMM**

Moved by Councillor Spencer Bigelow  
Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the Community Services Committee minutes of the meeting of April 7, 2025 meeting be adopted.

**CARRIED** – unanimous

**6. Presentations and Delegations**

**7. Notice of Motions**

**8. Correspondence**

8.1 Various Municipalities (Municipality of Chatham-Kent, Municipality of Kincardine, Town of Shelburne, Town of Orangeville, Town of Plympton-Wyoming) – Oppose Bill 5

8.2 Township of Champlain – Surveillance & Monitoring of Heavy Vehicles in Ontario

The Committee spoke on correspondence item # 8.2.

8.3 Town of Georgina – Salt Management Resolution

8.4 Ministry of Natural Resources – Reintroduction of the Geologic Carbon Storage Act

**9. Committee Reports**

9.1 Report # CSR04-25 – Community Services Update  
Prepared by Dexture Sarrazin, Director of Community Services

**Resolution Number 14-25-COMM**

Moved by Councillor Loren Mick

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** the Community Services Committee receives Report # CSR04-25 titled Community Services Update.

**CARRIED** – unanimous

**10. In Camera (Closed) Session**

**11. Return to Regular Session**

**12. Motions Resulting from Closed Session**

**13. Adjournment**

13.1 Adjournment of the meeting

**Resolution Number 15-25-COMM**

Moved by Councillor Spencer Bigelow

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the June 2, 2025 meeting adjourn at 6:18 p.m.

**CARRIED** – unanimous

---

Chair

---

Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Corporate Services Committee Meeting held Monday July 7, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Committee Members Present:

Chair Mathew Gardiner  
Vice Chair Laura Ross  
Councillor Garry Thibert

Visiting Council Members:

Mayor Raymond A. Bélanger  
Councillor Fern Levesque

Staff Present:

Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer  
Wayne Chaput, Chief Building Official/By-law Enforcement Officer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Chair at 6:00 p.m.

### 2. Announce Electronic Participants

Clerk announced that there was no online participation.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

**Resolution Number 19-25-CORP**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the agenda dated Monday July 7, 2025 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Adoption of Minutes

5.1 Regular Meeting of March 3, 2025

5.2 To adopt the minutes as presented or amended

**Resolution Number 20-25-CORP**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the Corporate Services Committee adopt the minutes of the meeting of March 3, 2025.

**CARRIED** – unanimous

**6. Presentations and Delegations**

**7. Notice of Motions**

**8. Correspondence**

- 8.1 City of Richmond Hill – Provincial Regulations Needed to Restrict Keeping of Non-Native Wild Animals

The Committee spoke on correspondence item # 8.1

- 8.2 County of Prince Edward – Advocacy to Federal Government for Disability Without Poverty

The Committee spoke on correspondence item # 8.2 and requested it be brought to Council for support

- 8.3 FONOM – Applauds Tariff & Northern Focus of 2025 Ontario Budget

- 8.4 Township of Brudenell, Lyndoch & Raglan – Call for Inclusive Research to Reflect Diversity of Canadian Communities

- 8.5 Township of Brudenell, Lyndoch & Raglan – Ontario Works Financial Assistant Rates

The Committee spoke on correspondence item # 8.5 and requested it be brought to Council for support

- 8.6 Township of Otonabee-South Monaghan – Proposal to End Daylight Savings Time in Ontario

The Committee spoke on correspondence item # 8.6

**9. Committee Reports**

- 9.1 Report # R09-25-CORP – Updates in By-Law & Building Department  
Prepared by Wayne Chaput, Chief Building Official/By-Law Enforcement Officer

**Resolution Number 21-25-CORP**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # R09-25-CORP titled Updates in By-Law & Building Department.

**CARRIED** – unanimous

- 9.2 Report # R10-25-CORP – Council Vacancy Policy  
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

**Resolution Number 22-25-CORP**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # R10-25-CORP titled Council Vacancy Policy.

**AND FURTHER THAT** the committee directs the Chair to bring forward the draft Council Vacancy Policy to Council after consultation with the Clerk, CAO and Mayor.

**CARRIED** – unanimous

- 9.3 Report # R11-25-CORP – Governance Policy 3 – Proposed Changes  
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

**Resolution Number 23-25-CORP**

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # R11-25-CORP titled Governance Policy 3 – Proposed Changes.

**AND FURTHER THAT** the committee directs the Chair to bring the changes forward to Council for final approval.

**CARRIED** – unanimous

- 9.4 Report # R12-25-CORP – Council Remuneration Policy  
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

**Resolution Number 24-25-CORP**

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # R12-25-CORP titled Council Remuneration Policy.

**AND FURTHER THAT** the committee directs the Chair to bring the draft Schedule “A” titled Council Remuneration Schedule forward to Council for final approval.

**CARRIED** – unanimous

- 9.5 Report # R13-25-CORP – CAO/Treasurer Performance Evaluation  
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

**Resolution Number 25-25-CORP**

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # R13-25-CORP titled CAO/Treasurer Performance Evaluation.

**CARRIED** – unanimous

- 10. In Camera (Closed) Session**  
**11. Return to Regular Session**  
**12. Motions Resulting from Closed Session**  
**13. Adjournment**

- 13.1 Adjournment of the meeting

**Resolution Number 26-25-CORP**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the July 7, 2025 meeting adjourn at 6:42 p.m.

**CARRIED** – unanimous

---

Chair

---

Clerk

DATE: MONDAY DECEMBER 8, 2025

6.4

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of November 24, 2025 as circulated.

**AND FURTHER THAT** due to Council passing a by-law to dissolve the standing committees of Council at the regular meeting of November 24, 2025, the June 2, 2025 minutes of the Community Services Committee and the July 7, 2025 minutes of the Corporate Services Committee also be adopted as circulated.

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél.: 416 585-7000



234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025* ([Bill 17](#)), which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 ([Zoning By-laws, Holding By-laws and Interim Control By-laws](#)) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in [Ontario Regulation 257/25](#) were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the [Additional Residential Units regulation](#) (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,



Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)  
Martha Greenberg, Deputy Minister, MMAH  
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,  
MMAH  
Municipal Chief Administrative Officer

**THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL**

NO. 2025 - 154

**DIVISION LIST**

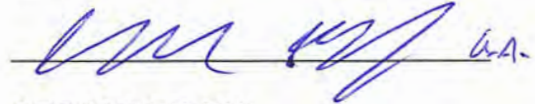
**YES NO**

**DATE: November 18, 2025**

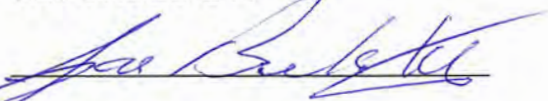
Councillor **G. ASHFORD**  
Councillor **J. BELESKEY**  
Councillor **P. BORNEMAN**  
Councillor **B. KEITH**  
Councillor **D. McCANN**  
Councillor **C. McDONALD**  
Mayor **J. McGARVEY**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOVED BY:**



**SECONDED BY:**



**CARRIED:** ✓ **DEFEATED:** \_\_\_\_\_ **Postponed to:** \_\_\_\_\_

That Council of the Town of Parry Sound hereby supports the Town of Bradford West Gwillimbury's call on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well; and

BE IT FURTHER RESOLVED that this resolution be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, MP Scott Aitchison and MPP Graydon Smith, the Association of Municipalities of Ontario, and to all municipalities in Ontario.

  
\_\_\_\_\_  
**Mayor Jamie McGarvey**

October 27, 2025

The Right Honourable Mark Carney P.C., O.C., M.P.  
Office of the Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2

The Honourable Doug Ford MPP  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Prime Minister Carney and Premier Ford:

**Re: Removing HST/GST from New Homes to Support Housing Affordability**

---

At its meeting of October 21, 2025, the Council of the Town of Bradford West Gwillimbury adopted the enclosed motion calling on the Governments of Canada and Ontario to remove the federal and provincial portions of the HST from new homes purchased as primary residences.

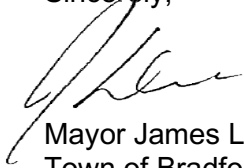
This measure would extend the relief already provided for purpose-built rental housing to families seeking to buy their first home. It represents a practical, immediate step toward improving affordability and supporting new housing supply.

For an average new home in our community, the 13 percent HST adds tens of thousands of dollars to the purchase price, a burden that directly undermines our shared goal of making homeownership affordable for working families and seniors. Removing that tax would provide meaningful relief.

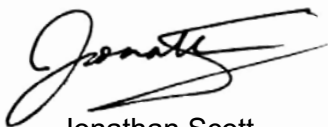
Bradford West Gwillimbury is one of Ontario's fastest-growing municipalities, investing heavily in growth-related infrastructure while working to keep housing within reach. We urge both levels of government to work together on this change as part of a broader strategy to make homeownership attainable again for young Canadians. Simply put, cutting taxes in this way will help make life more affordable.

We would welcome the opportunity to contribute to any federal-provincial review of housing-related taxation and policy tools that can help deliver more affordable homes.

Sincerely,



Mayor James Leduc  
Town of Bradford West Gwillimbury



Jonathan Scott  
Councillor, Ward 2

encl.

cc:

Hon. François-Phillipe Champagne PC MP

Hon Peter Bethlenfavy MPP

Hon. Caroline Mulroney MPP

Federation of Canadian Municipalities (FCM)

All Ontario Municipalities

Hon. Gregor Robertson PC MP

Hon. Rob Flack MPP

Scot Davidson MP

Association of Municipalities of Ontario (AMO)

October 27, 2025

VIA EMAIL

**Re: Removing HST/GST from New Homes to Support Housing Affordability**

At its Regular Meeting of Council held on Tuesday, October 21, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-343

**Moved by:** Councillor Scott

**Seconded by:** Councillor Duhaney

*WHEREAS housing affordability is one of the most pressing issues facing Ontario families;*

*WHEREAS the federal government recently announced GST relief for first-time homebuyers on new homes, and the Province of Ontario removed the provincial share of HST on new purpose-built rental housing; and*

*WHEREAS the current HST rate on new homes in Ontario is 13%, which adds tens of thousands of dollars to the cost of a typical home, e.g. about \$117,000 on a \$900,000 home in Bradford before any existing rebates;*

*THEREFORE, BE IT RESOLVED that the Council of the Town of Bradford West Gwillimbury calls on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well; and*

*BE IT FURTHER RESOLVED that this resolution be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, our local MP and MPP, the Association of Municipalities of Ontario, and to all municipalities in Ontario.*

CARRIED

Please find enclosed a letter from Mayor James Leduc and Ward 2 Councillor Jonathan Scott.

Thank you for your consideration of this request.

Regards,

A handwritten signature in blue ink that reads "Tara Reynolds".

Tara Reynolds  
Clerk, Town of Bradford West Gwillimbury  
(905) 775-5366 Ext 1104  
[treynolds@townofbwg.com](mailto:treynolds@townofbwg.com)

CC: Hon. Mark Carney, Prime Minister of Canada  
Hon. François-Philippe Champagne, Minister of Finance  
Hon. Gregor Robertson, Minister of Housing, Infrastructure and Communities  
Hon. Doug Ford, Premier of Ontario  
Hon. Peter Bethenfalvy, Minister of Finance, Ontario  
Hon. Rob Flack, Minister of Municipal Affairs and Housing, Ontario  
Scot Davidson, MP New Tecumseth-Gwillimbury  
Hon. Caroline Mulroney, MPP York-Simcoe  
Federation of Canadian Municipalities (FCM)  
Association of Municipalities of Ontario (AMO)  
All Municipalities in Ontario



THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0  
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

☒ Louanne Caza  
☐ Elaine Fic  
☐ Annie Keft  
☐ Francine Plante  
☐ Mayor Culhane

SECONDED BY COUNCILLOR:

☐ Louanne Caza  
☐ Elaine Fic  
☐ Annie Keft  
☒ Francine Plante  
☐ Mayor Culhane

RESOLUTION # 321/2025

DATE: November 12, 2025

**WHEREAS** housing affordability is one of the most pressing issues facing Ontario families;

**WHEREAS** the federal government recently announced GST relief for first-time homebuyers on new homes, and the Province of Ontario removed the provincial share of HST on new purpose-built rental homes; and

**WHEREAS** the current HST rate on new homes in Ontario is 13%, which adds tens of thousands of dollars to the cost of a typical home; e.g. about \$117,000 on a \$900,000.00 home in Bradford before any existing rebates;

**THEREFORE, BE IT RESOLVED** that the Council of the Township of McGarry calls on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well; and

**BE IT FURTHER RESOLVED** that this resolution be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing , Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, our local MP and MPP the Association of Municipalities of Ontario, and to all municipalities in Ontario,

Recorded vote requested by \_\_\_\_\_

|                            | For | Against |
|----------------------------|-----|---------|
| Councillor Louanne Caza    |     |         |
| Councillor Elaine Fic      |     |         |
| Councillor Annie Keft      |     |         |
| Councillor Francine Plante |     |         |
| Mayor Bonita Culhane       |     |         |

|                                    |
|------------------------------------|
| Disclosure of Pecuniary Interest * |
|                                    |
|                                    |
|                                    |

I declare this motion

|                                                          |
|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Carried              |
| <input type="checkbox"/> Lost / Defeated                 |
| <input type="checkbox"/> Deferred to: _____ (enter date) |
| Because:                                                 |
| <input type="checkbox"/> Referred to: _____ (enter body) |
| Expected response: _____ (enter date)                    |

Signature of Chair:

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

**From:** [Ashley Lecappelain](#)  
**To:** [Armour](#); [Bonfield](#); [Burk's Falls](#); [Callander](#); [Calvin](#); [Carling](#); [Chisholm](#); [East Ferris](#); [Joly](#); [Kearney](#); [Machar](#); [Magnetawan](#); [Amy Leclerc](#); [Mattawan](#); [McDougall](#); [McKellar](#); [McMurrich-Monteith](#); [Nipissing](#); [North Bay](#); [Papineau](#); [Cameron](#); [Parry Sound](#); [Perry](#); [Powassan](#); [Ryerson](#); [Sequin](#); [South River](#); [Strong](#); [Sundridge](#); [The Archipelago](#); [West Nipissing](#); [Whitestone](#)  
**Subject:** Agendas - PPLER and Board of Health, November 26, 2025  
**Date:** Friday, November 21, 2025 10:54:30 AM

---

Hello,

The North Bay Parry Sound District Health Unit's upcoming Personnel Policy, Employee/Labour Relations Committee and Board of Health meeting will take place on Wednesday, November 26, 2025.

The meeting agendas are now available on the Health Unit's website, and you can access it via the following links: [Board of Health Meeting Agenda](#) & [Personnel Policy, Employee/Labour Relations Committee Agenda](#).

Thank you,

**Ashley Lecappelain** | Executive Assistant | Office of the Medical Officer of Health/Executive Officer | Pronouns: She/Her

North Bay Parry Sound District Health Unit | 345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada

705-474-1400 ext. 5272 | 1-800-563-2808

[ashley.lecappelain@healthunit.ca](mailto:ashley.lecappelain@healthunit.ca) | [myhealthunit.ca](http://myhealthunit.ca)

[Facebook](#) | [Instagram](#) | [LinkedIn](#) | [YouTube](#)

*My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.*

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)

**BOARD OF HEALTH  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Karen Cook  
Sara Inch  
Jamie Lowery (*Vice - Chairperson*)  
Dave Wolfe  
Rick Champagne (*Chairperson*)  
Jamie Restoule

Eastern Appointee

Western Appointee

**Parry Sound District:**

Northeastern Appointee

Southeastern Appointee

Western Appointee

Blair Flowers  
Marianne Stickland  
Jamie McGarvey

**Public Appointees:**

Tim Sheppard

**Medical Officer of Health/Executive Officer**

Dr. Carol Zimbalatti

**Also Attending by Invitation**

Executive Director, Organizational Effectiveness  
Executive Director, Community Services  
Executive Director, Clinical Services/Chief Nursing Officer  
Executive Director, Corporate Services/Privacy Officer  
Executive Assistant, Director's Office  
Manager, Oral Health Program  
Health Promotion Specialist, Foundational Services  
Manager, Quality, Practice, and Relations  
Public Relations Specialist

Chris Bowes  
Louise Gagné  
Shannon Mantha  
Paul Massicotte  
Christine Neily  
Julie Patenaude-Bouffard  
Erin Reyce  
Terry Smith  
Kylie Wurdell

**Recorder**

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Board of Health members, and will be live streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, November 26, 2025**

**Time: 5:15 p.m. to 7:00 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF THE AGENDA**

➤ *Notice of Motion*

**3.0 CONFLICT OF INTEREST DECLARATION**

**4.0 PRESENTATIONS: NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN UPDATES**

Priority 1, Strategy 2: Foster Leadership through improved performance management and succession planning.

- *Julie Patenaude-Bouffard, Manager, Oral Health Program*
- *Terry Smith, Manager, Quality, Practice, and Relations*

Priority 2, Strategy 4: Cultivate our role within systems-level efforts to reduce poverty and homelessness.

- *Chris Bowes, Executive Director, Organizational Effectiveness*
- *Erin Reyce, Health Promotion Specialist, Foundational Services*

Priority 3, Strategy 2: Raise awareness about the needs addressed by the Health Unit.

- *Kylie Wurdell, Public Relations Specialist*

**5.0 APPROVAL OF THE PREVIOUS MINUTES**

**5.1 Board of Health Minutes – September 24, 2025**

➤ *Notice of Motion*

**5.2 Board of Health In-Camera Minutes – September 24, 2025**

➤ *Notice of Motion*

**6.0 BUSINESS ARISING**

**7.0 REPORT OF MEDICAL OFFICER OF HEALTH**

**8.0 BOARD COMMITTEE REPORTS**

**8.1 Personnel Policy, Labour/Employee Relations Committee**

➤ *Notice of Motions*

**9.0 CORRESPONDENCE**

**10.0 NEW BUSINESS**

**10.1 Association of Local Public Health Agencies (alPHA) 2024 Fall Symposium Summary  
- Report from Dr. Zimbalatti**

**10.2 Third Quarter Financial Statements**

**10.3 Third Quarter Medical Officer of Health Expenses – July 1 – September 30, 2025**

**10.4 Third Quarter Board of Health Expenses – July 1 – September 30, 2025**

**10.5 All Staff Holiday Celebration Luncheon Invitation**

➤ *Notice of Motion*

- 10.6 Association of Local Public Health Agencies (alPHA) 2026 Annual General Meeting and Conference
  - Notice of Motion
- 10.7 Meeting Schedule 2025 – Revised
  - Notice of Motion

## 11.0 DATE OF NEXT MEETING

**Date:** January 28, 2026

**Time:** 5:00 p.m. - 8:00 p.m.

**Place:** Nipissing Room, North Bay Office

## 12.0 IN CAMERA

- 12.1 Move in-Camera
  - *Notice of Motion – Move In Camera*
- 12.2 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group or persons, or organization.
- 12.3 Rise and Report
  - *Notice of Motion – Rise and Report*

## 13.0 ADJOURNMENT

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

*Approved by,*

Carol Zimbalatti, M.D., CCFP, MPH  
Medical Officer of Health/Executive Officer

**BOARD OF HEALTH  
PERSONNEL POLICY, LABOUR/EMPLOYEE RELATIONS COMMITTEE  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Karen Cook (*Vice-Chairperson*)

Sara Inch

Jamie Lowery (*Chairperson*)

Dave Wolfe

Rick Champagne

Jamie Restoule

Eastern Appointee

Western Appointee

**Parry Sound District:**

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

**Public Appointees:**

Tim Sheppard

**Medical Officer of Health/Executive Officer**

Dr. Carol Zimbalatti

**Also Attending by Invitation**

Executive Director, Corporate Services

Paul Massicotte

Executive Assistant, Quality Assurance

Shelly Maki

**Recorder**

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A meeting of the **Personnel Policy, Labour/Employee Relations Committee** of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Committee members, and will be live streamed for the public, from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, November 26, 2025**

**Time: 5:00 p.m. to 5:15 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 LAND ACKNOWLEDGEMENT**

- Karen Cook, Board of Health Member

**3.0 APPROVAL OF THE AGENDA**

- *Notice of Motion*

**4.0 CONFLICT OF INTEREST DECLARATION**

**5.0 APPROVAL OF PREVIOUS MINUTES**

- 5.1 Personnel Policy, Labour/Employee Relations Committee Minutes – April 23, 2025

- *Notice of Motion*

5.2 Personnel Policy, Labour/Employee Relations Committee In-Camera Minutes – April 23, 2025

➤ *Notice of Motion*

**6.0 DATE OF NEXT MEETING**

**Date:** to be determined

**Time:** to be determined

**Place:** to be determined

**7.0 BUSINESS ARISING**

**8.0 IN CAMERA**

8.1 Appoint Secretary Pro Tem

➤ *Notice of Motion – Appoint a Secretary Pro Tem*

8.2 Move in-Camera

➤ *Notice of Motion – Move In Camera*

8.3 Personal matters about an identifiable individual.

➤ *Notice of Motion*

8.4 Labour relations or employee negotiations.

➤ *Notice of Motion*

8.5 Rise and Report

➤ *Notice of Motion – Rise and Report*

8.6 Re-Appoint Recording Secretary

➤ *Notice of Motion –Re-Appoint Recording Secretary*

**9.0 NEW BUSINESS**

**10.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Ashley Lecapellain at 705-474-1400, extension 5272.

Thank you.

*Approved by,*

Carol Zimbalatti, M.D., CCFP, MPH  
Medical Officer of Health/Executive Officer

## 8.4

Note: Complete application in Clerk's Office (500 page document)

From:  
To:

Bonnie Adams  
[mbarnier@adelaidemetcalfe.on.ca](mailto:mbarnier@adelaidemetcalfe.on.ca); [clerk@aditos.ca](mailto:clerk@aditos.ca); [cao@admastonbromley.com](mailto:cao@admastonbromley.com); [clerks@ajax.ca](mailto:clerks@ajax.ca); [lisa.sheppard@alberton.ca](mailto:lisa.sheppard@alberton.ca); [jprudhomme@alfred-plantagenet.com](mailto:jprudhomme@alfred-plantagenet.com); [clerks@ahwp.ca](mailto:clerks@ahwp.ca); [nmartin@amaranth.ca](mailto:nmartin@amaranth.ca); [pparker@amherstburg.ca](mailto:pparker@amherstburg.ca); [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca); [dan.thibeault@armstrong.ca](mailto:dan.thibeault@armstrong.ca); [clerks@arnprior.ca](mailto:clerks@arnprior.ca); [clerk@arran-elderslie.ca](mailto:clerk@arran-elderslie.ca); [clerk@acwtownship.ca](mailto:clerk@acwtownship.ca); [cwhite@antownship.ca](mailto:cwhite@antownship.ca); [athens@myhighspeed.ca](mailto:athens@myhighspeed.ca); [sue.bates@atikokan.ca](mailto:sue.bates@atikokan.ca); [admin@baldwin.ca](mailto:admin@baldwin.ca); [mderond@aurora.ca](mailto:mderond@aurora.ca); [karin@baldwin.ca](mailto:karin@baldwin.ca); [cityclerks@barrie.ca](mailto:cityclerks@barrie.ca); [thayer@bayham.on.ca](mailto:thayer@bayham.on.ca); [cmcgregor@twp.beckwith.on.ca](mailto:cmcgregor@twp.beckwith.on.ca); [dirwin@belleville.ca](mailto:dirwin@belleville.ca); [hlei@twpbm.ca](mailto:hlei@twpbm.ca); [smatheson@blandfordblenheim.ca](mailto:smatheson@blandfordblenheim.ca); [katie.scott@blindriver.ca](mailto:katie.scott@blindriver.ca); [clerk@municipalityofbluewater.ca](mailto:clerk@municipalityofbluewater.ca); [annetteg@eganville.com](mailto:annetteg@eganville.com); [cao.clerk@bonfieldtownship.org](mailto:cao.clerk@bonfieldtownship.org); [lmcdonald@bracebridge.ca](mailto:lmcdonald@bracebridge.ca); [trenolds@townofbwg.com](mailto:trenolds@townofbwg.com); [cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca); [clerks@brant.ca](mailto:clerks@brant.ca); [clerks@brantford.ca](mailto:clerks@brantford.ca); [cdoiron@brighton.ca](mailto:cdoiron@brighton.ca); [clerks@brock.ca](mailto:clerks@brock.ca); [thamilton@brockton.ca](mailto:thamilton@brockton.ca); [searl@brockville.com](mailto:searl@brockville.com); [idenkers@brookealvinston.com](mailto:idenkers@brookealvinston.com); [jdavis@brucemines.ca](mailto:jdavis@brucemines.ca); [clerk@brucecounty.on.ca](mailto:clerk@brucecounty.on.ca); [clerk@burksfalls.ca](mailto:clerk@burksfalls.ca); [clerks@burlington.ca](mailto:clerks@burlington.ca); [clerk@caledon.ca](mailto:clerk@caledon.ca); [clerk@callander.ca](mailto:clerk@callander.ca); [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca); [clerks@cambridge.ca](mailto:clerks@cambridge.ca); [sblair@carletonplace.ca](mailto:sblair@carletonplace.ca); [clerk@casselman.ca](mailto:clerk@casselman.ca); [cpage@cavanmonaghan.net](mailto:cpage@cavanmonaghan.net); [dleitch@centralelgin.org](mailto:dleitch@centralelgin.org); [clerk@centralhuron.com](mailto:clerk@centralhuron.com); [clerksoffice@centrehastings.com](mailto:clerksoffice@centrehastings.com); [kokane@centrewellington.ca](mailto:kokane@centrewellington.ca); [alison.collard@champlain.ca](mailto:alison.collard@champlain.ca); [cao@chapple.on.ca](mailto:cao@chapple.on.ca); [dthibeault@charltonanddack.com](mailto:dthibeault@charltonanddack.com); [ckclerk@chatham-kent.ca](mailto:ckclerk@chatham-kent.ca); [rachel.anstett@chatsworth.ca](mailto:rachel.anstett@chatsworth.ca); [mouellet@clarence-rockland.com](mailto:mouellet@clarence-rockland.com); [clerks@clarington.net](mailto:clerks@clarington.net); [clerks@clearview.ca](mailto:clerks@clearview.ca); [cobalt@cobalt.ca](mailto:cobalt@cobalt.ca); [clerk@cobourg.ca](mailto:clerk@cobourg.ca); [cassandra.child@cochraneontario.com](mailto:cassandra.child@cochraneontario.com); [coslund@colemantownship.ca](mailto:coslund@colemantownship.ca); [clerk@collingwood.ca](mailto:clerk@collingwood.ca); [mievesque@cornwall.ca](mailto:mievesque@cornwall.ca); [hgrant@cramahe.ca](mailto:hgrant@cramahe.ca); [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca); [gilesp@tbaytel.net](mailto:gilesp@tbaytel.net); [jmellon@deepriver.ca](mailto:jmellon@deepriver.ca); [gmaracle@deseronto.ca](mailto:gmaracle@deseronto.ca); [mchait-hartwig@dourodummer.on.ca](mailto:mchait-hartwig@dourodummer.on.ca); [cryder@dnetownship.ca](mailto:cryder@dnetownship.ca); [aeuler@dryden.ca](mailto:aeuler@dryden.ca); [clerk@dufferincounty.ca](mailto:clerk@dufferincounty.ca); [clerks@durham.ca](mailto:clerks@durham.ca); [hboww@duttondunwich.on.ca](mailto:hboww@duttondunwich.on.ca); [kballance@ear-falls.com](mailto:kballance@ear-falls.com); [Monica.Hawkins@eastferris.ca](mailto:Monica.Hawkins@eastferris.ca); [jkennedy@eastgarafraxa.ca](mailto:jkennedy@eastgarafraxa.ca); [clerks@eastwillimbury.ca](mailto:clerks@eastwillimbury.ca); [wjaques@ezt.ca](mailto:wjaques@ezt.ca); [clerk@twpec.ca](mailto:clerk@twpec.ca); [cao@elgin.ca](mailto:cao@elgin.ca); [clerk@ektwp.ca](mailto:clerk@ektwp.ca); [nbray@elliottlake.ca](mailto:nbray@elliottlake.ca); [bfooster@emo.ca](mailto:bfooster@emo.ca); [avickery@englehart.ca](mailto:avickery@englehart.ca); [dmctavish@enniskillen.ca](mailto:dmctavish@enniskillen.ca); [clerks@erin.ca](mailto:clerks@erin.ca); [jburke@espanola.ca](mailto:jburke@espanola.ca); [kpascoe@essatownship.on.ca](mailto:kpascoe@essatownship.on.ca); [clerk@countyofessex.ca](mailto:clerk@countyofessex.ca); [clerks@essex.ca](mailto:clerks@essex.ca); [clerk@evanturel.com](mailto:clerk@evanturel.com); [nvachon@fauquierstrickland.com](mailto:nvachon@fauquierstrickland.com); [townclerk@forterie.ca](mailto:townclerk@forterie.ca); [cgreig@fortfrances.ca](mailto:cgreig@fortfrances.ca); [clerk@gananoque.ca](mailto:clerk@gananoque.ca); [clerks@georgianbluffs.ca](mailto:clerks@georgianbluffs.ca); [rdillabough@georgina.ca](mailto:rdillabough@georgina.ca); [afisher@goderich.ca](mailto:afisher@goderich.ca); [mtownsend@townofgrandvalley.ca](mailto:mtownsend@townofgrandvalley.ca); [kayla.thibeault@gravenhurst.ca](mailto:kayla.thibeault@gravenhurst.ca); [jwalters@greaternapanee.com](mailto:jwalters@greaternapanee.com); [clerks@greatersudbury.ca](mailto:clerks@greatersudbury.ca); [kristina.miousse@greystone.ca](mailto:kristina.miousse@greystone.ca); [clerk@greyhighlands.ca](mailto:clerk@greyhighlands.ca); [clerks@grey.ca](mailto:clerks@grey.ca); [clerks@grimsby.ca](mailto:clerks@grimsby.ca); [clerks@guelph.ca](mailto:clerks@guelph.ca); [aknight@get.on.ca](mailto:aknight@get.on.ca); [clerk@haldimandcounty.on.ca](mailto:clerk@haldimandcounty.on.ca); [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca); [regionalclerk@halton.ca](mailto:regionalclerk@halton.ca); [clerk@hamilton.ca](mailto:clerk@hamilton.ca); [dlivingstone@hamiltontownship.ca](mailto:dlivingstone@hamiltontownship.ca); [wroberts@hanover.ca](mailto:wroberts@hanover.ca); [harris@parolink.net](mailto:harris@parolink.net); [bradleyc@hastingscounty.com](mailto:bradleyc@hastingscounty.com); [bangione@hbmtpw.ca](mailto:bangione@hbmtpw.ca); [cgroulx@hawkesbury.ca](mailto:cgroulx@hawkesbury.ca); [alemieux@hearst.ca](mailto:alemieux@hearst.ca); [hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca); [clerk@howick.ca](mailto:clerk@howick.ca); [Tanya.Calleja@huntsville.ca](mailto:Tanya.Calleja@huntsville.ca); [scronin@huroncounty.ca](mailto:scronin@huroncounty.ca); [clerk@huroneast.com](mailto:clerk@huroneast.com); [natashia@huronshores.ca](mailto:natashia@huronshores.ca); [clerk@ignace.ca](mailto:clerk@ignace.ca); [clerks@ingersoll.ca](mailto:clerks@ingersoll.ca); [clerksoffice@innisfil.ca](mailto:clerksoffice@innisfil.ca); [mreeder@iroquoisfalls.com](mailto:mreeder@iroquoisfalls.com); [jmaguire@johnsontownship.ca](mailto:jmaguire@johnsontownship.ca); [chantal.guillemette@kapuskasing.ca](mailto:chantal.guillemette@kapuskasing.ca); [crichtie@kawarthalakes.ca](mailto:crichtie@kawarthalakes.ca); [hpihulak@kenora.ca](mailto:hpihulak@kenora.ca); [clerks@king.ca](mailto:clerks@king.ca); [cityclerk@cityofkingston.ca](mailto:cityclerk@cityofkingston.ca); [rbaines@kingville.ca](mailto:rbaines@kingville.ca); [clerk@tkl.ca](mailto:clerk@tkl.ca); [clerks@kitchener.ca](mailto:clerks@kitchener.ca); [clerk@lakeshore.ca](mailto:clerk@lakeshore.ca); [clerk@county-lambton.on.ca](mailto:clerk@county-lambton.on.ca); [stroyer-boyd@lambtonshores.ca](mailto:stroyer-boyd@lambtonshores.ca); [jralph@lanarkcounty.ca](mailto:jralph@lanarkcounty.ca); [lhclerk@lanarkhighlands.ca](mailto:lhclerk@lanarkhighlands.ca); [jastrologo@lasalle.ca](mailto:jastrologo@lasalle.ca); [cao@laurentianhills.ca](mailto:cao@laurentianhills.ca); [dsauriol@lvtownship.ca](mailto:dsauriol@lvtownship.ca); [lavalley@nwonet.net](mailto:lavalley@nwonet.net); [clerks@leamington.ca](mailto:clerks@leamington.ca); [Clerk@uclg.on.ca](mailto:Clerk@uclg.on.ca); [clerk@townshipleeds.on.ca](mailto:clerk@townshipleeds.on.ca); [tmckenzie@lennox-addington.on.ca](mailto:tmckenzie@lennox-addington.on.ca); [clerks@lincoln.ca](mailto:clerks@lincoln.ca); [mschulthess@london.ca](mailto:mschulthess@london.ca); [clerk@loyalist.ca](mailto:clerk@loyalist.ca); [rreymer@lucanbiddulph.on.ca](mailto:rreymer@lucanbiddulph.on.ca); [laceyk@ontera.net](mailto:laceyk@ontera.net); [aloneymachar@vianet.ca](mailto:aloneymachar@vianet.ca); [clerktreasurer@visitmachin.com](mailto:clerktreasurer@visitmachin.com); [clerk@madoc.ca](mailto:clerk@madoc.ca); [aadams@malahide.ca](mailto:aadams@malahide.ca); [clerk@mapleton.ca](mailto:clerk@mapleton.ca); [kkitteringham@markham.ca](mailto:kkitteringham@markham.ca); [mserre@markstay-warren.ca](mailto:mserre@markstay-warren.ca); [clerk@marmoraandlake.ca](mailto:clerk@marmoraandlake.ca); [Amy.Leclerc](mailto:Amy.Leclerc); [admin@mattawan.ca](mailto:admin@mattawan.ca); [gcoulombe@matticevalcote.ca](mailto:gcoulombe@matticevalcote.ca); [Clerk@mcmurichmonteith.com](mailto:Clerk@mcmurichmonteith.com); [ilee@mcnabbraeside.com](mailto:ilee@mcnabbraeside.com); [msmith@meaford.ca](mailto:msmith@meaford.ca); [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca); [clerk@merrickville-wolford.ca](mailto:clerk@merrickville-wolford.ca); [clerk@middlesex.ca](mailto:clerk@middlesex.ca); [hutson@middlesexcentre.ca](mailto:hutson@middlesexcentre.ca); [sedgar@midland.ca](mailto:sedgar@midland.ca); [townclerk@milton.ca](mailto:townclerk@milton.ca); [annilene@town.minto.on.ca](mailto:annilene@town.minto.on.ca); [diana.rusnov@mississauga.ca](mailto:diana.rusnov@mississauga.ca); [jharfield@mississippimills.ca](mailto:jharfield@mississippimills.ca); [mark.early@townofmono.com](mailto:mark.early@townofmono.com); [clerkadministrator@township.montague.on.ca](mailto:clerkadministrator@township.montague.on.ca); [administration@moonbeam.ca](mailto:administration@moonbeam.ca); [townshipofmorley@gmail.com](mailto:townshipofmorley@gmail.com); [thallam@morristurnberry.ca](mailto:thallam@morristurnberry.ca); [rknechtel@mulmur.ca](mailto:rknechtel@mulmur.ca); [clerk@muskoka.on.ca](mailto:clerk@muskoka.on.ca); [bketchabaw@nairncentre.ca](mailto:bketchabaw@nairncentre.ca); [clerk@neebing.org](mailto:clerk@neebing.org); [clerks@newtecumseth.ca](mailto:clerks@newtecumseth.ca); [office@newbury.ca](mailto:office@newbury.ca); [clerks@newmarket.ca](mailto:clerks@newmarket.ca); [clerk@niagararegion.ca](mailto:clerk@niagararegion.ca); [clerk@niagarafalls.ca](mailto:clerk@niagarafalls.ca); [clerks@notl.com](mailto:clerks@notl.com); [cao@nipigon.net](mailto:cao@nipigon.net); [clerk@norfolkcounty.ca](mailto:clerk@norfolkcounty.ca); [clerk@nalgonaill.com](mailto:clerk@nalgonaill.com); [karen.mcisaac@northbay.ca](mailto:karen.mcisaac@northbay.ca); [agood@northdumfries.ca](mailto:agood@northdumfries.ca); [njohnston@northdundas.com](mailto:njohnston@northdundas.com); [CAO@northglengarry.ca](mailto:CAO@northglengarry.ca); [clerk@northgrenville.on.ca](mailto:clerk@northgrenville.on.ca); [clamb@northhuron.ca](mailto:clamb@northhuron.ca); [ashleyc@northmiddlesex.on.ca](mailto:ashleyc@northmiddlesex.on.ca); [lcline@northperth.ca](mailto:lcline@northperth.ca); [acleary@northstormont.ca](mailto:acleary@northstormont.ca); [mmather@northumberland.ca](mailto:mmather@northumberland.ca); [karmstrong@norwich.ca](mailto:karmstrong@norwich.ca); [Townclerk@oakville.ca](mailto:Townclerk@oakville.ca); [clerk@oilspings.ca](mailto:clerk@oilspings.ca); [Wayne.Hanchard@oliverpaipoonge.on.ca](mailto:Wayne.Hanchard@oliverpaipoonge.on.ca); [ct@opasatika.net](mailto:ct@opasatika.net); [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca); [clerks@orillia.ca](mailto:clerks@orillia.ca); [yaubichon@oro-medonte.ca](mailto:yaubichon@oro-medonte.ca); [clerks@oshawa.ca](mailto:clerks@oshawa.ca); [hscott@osmtownship.ca](mailto:hscott@osmtownship.ca); [Caitlin.Salter-MacDonald@ottawa.ca](mailto:Caitlin.Salter-MacDonald@ottawa.ca); [bsmart@owensound.ca](mailto:bsmart@owensound.ca); [clerksoffice@oxfordcounty.ca](mailto:clerksoffice@oxfordcounty.ca); [clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca); [rjohnson@townofparrysound.com](mailto:rjohnson@townofparrysound.com); [regionalclerk@peelregion.ca](mailto:regionalclerk@peelregion.ca); [clerks@pelham.ca](mailto:clerks@pelham.ca); [victoria.charbonneau@pembroke.ca](mailto:victoria.charbonneau@pembroke.ca); [kcoble@penetanguishene.ca](mailto:kcoble@penetanguishene.ca); [beth.morton@townshipofperry.ca](mailto:beth.morton@townshipofperry.ca); [clerk@perthcounty.ca](mailto:clerk@perthcounty.ca); [anoel@perth.ca](mailto:anoel@perth.ca); [acarater@pertheast.ca](mailto:acarater@pertheast.ca); [lscott@perthsouth.ca](mailto:lscott@perthsouth.ca); [drecoskie@petawawa.ca](mailto:drecoskie@petawawa.ca); [clerk@peterborough.ca](mailto:clerk@peterborough.ca); [kstevenson@ptbcounty.ca](mailto:kstevenson@ptbcounty.ca); [mpearson@petrolia.ca](mailto:mpearson@petrolia.ca); [clerks@pickering.ca](mailto:clerks@pickering.ca); [lcotham@plummertownship.ca](mailto:lcotham@plummertownship.ca); [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca); [jburns@villageofpointedward.com](mailto:jburns@villageofpointedward.com); [cityclerk@portcolborne.ca](mailto:cityclerk@portcolborne.ca); [sdave@porthope.ca](mailto:sdave@porthope.ca); [aquinn@powassan.net](mailto:aquinn@powassan.net); [cpreston@prescott.ca](mailto:cpreston@prescott.ca); [mcadieux@prescott-russell.on.ca](mailto:mcadieux@prescott-russell.on.ca); [clerk@princetwp.ca](mailto:clerk@princetwp.ca); [cblumenberg@pecounty.on.ca](mailto:cblumenberg@pecounty.on.ca); [Justine.Brotherston](mailto:Justine.Brotherston); [clerk@quintewest.ca](mailto:clerk@quintewest.ca); [rainyriver@tbaytel.net](mailto:rainyriver@tbaytel.net); [ramara@ramara.ca](mailto:ramara@ramara.ca); [christine.goulet@redlake.ca](mailto:christine.goulet@redlake.ca); [cao@redrocktownship.com](mailto:cao@redrocktownship.com); [gdombroski@countyofrenfrew.on.ca](mailto:gdombroski@countyofrenfrew.on.ca); [cerrett@renfrew.ca](mailto:cerrett@renfrew.ca); [stephen.huycke@richmondhill.ca](mailto:stephen.huycke@richmondhill.ca); [mtruelove@twprideaulakes.on.ca](mailto:mtruelove@twprideaulakes.on.ca); [joannecamirelaflamme@russell.ca](mailto:joannecamirelaflamme@russell.ca); [clerk@ryersontownship.ca](mailto:clerk@ryersontownship.ca); [clerks@sarnia.ca](mailto:clerks@sarnia.ca); [clerk@saugeenshores.ca](mailto:clerk@saugeenshores.ca); [cityclerk@cityssm.on.ca](mailto:cityclerk@cityssm.on.ca); [clerks@scugog.ca](mailto:clerks@scugog.ca); [cjeffery@sequin.ca](mailto:cjeffery@sequin.ca); [achittick@selwyntownship.ca](mailto:achittick@selwyntownship.ca); [AGray@severn.ca](mailto:AGray@severn.ca); [jwilloughby@shelburne.ca](mailto:jwilloughby@shelburne.ca); [clerk@shuniah.org](mailto:clerk@shuniah.org); [clerks@simcoe.ca](mailto:clerks@simcoe.ca); [kcostello@smithsfalls.ca](mailto:kcostello@smithsfalls.ca); [nathalie.vachon@townsrf.ca](mailto:nathalie.vachon@townsrf.ca); [Angie.Cathrae@southbrucepeninsula.com](mailto:Angie.Cathrae@southbrucepeninsula.com); [clerk@southbruce.ca](mailto:clerk@southbruce.ca); [clebrun@southdundas.com](mailto:clebrun@southdundas.com); [kelli@southglengarry.com](mailto:kelli@southglengarry.com); [clerk@southhuron.ca](mailto:clerk@southhuron.ca); [clerk@southriverontario.com](mailto:clerk@southriverontario.com); [loriann@southstormont.ca](mailto:loriann@southstormont.ca); [lgreen@southgate.ca](mailto:lgreen@southgate.ca); [clerk@swmiddlesex.ca](mailto:clerk@swmiddlesex.ca); [clerk@swox.org](mailto:clerk@swox.org); [cao@southwold.ca](mailto:cao@southwold.ca); [clerks@springwater.ca](mailto:clerks@springwater.ca);

[clerks@stcatharines.ca](mailto:clerks@stcatharines.ca); [clerk@stcharlesontario.ca](mailto:clerk@stcharlesontario.ca); [jbaranek@stclairtownship.ca](mailto:jbaranek@stclairtownship.ca); [clerks@town.stmarys.on.ca](mailto:clerks@town.stmarys.on.ca); [clerk@stthomas.ca](mailto:clerk@stthomas.ca); [clerk@stirling-rawdon.com](mailto:clerk@stirling-rawdon.com); [bteeple@stonemills.com](mailto:bteeple@stonemills.com); [info@sdcgcounties.ca](mailto:info@sdcgcounties.ca); [clerks@stratford.ca](mailto:clerks@stratford.ca); [clerk@strathroy-caradoc.ca](mailto:clerk@strathroy-caradoc.ca); [clerk@strongtownship.com](mailto:clerk@strongtownship.com); [naustin@sundridge.ca](mailto:naustin@sundridge.ca); [clerk@tay.ca](mailto:clerk@tay.ca); [clerk@tayvalleytwp.ca](mailto:clerk@tayvalleytwp.ca); [lmoy@tecumseh.ca](mailto:lmoy@tecumseh.ca); [clerk@temagami.ca](mailto:clerk@temagami.ca); [lbelanger@temiskamingshores.ca](mailto:lbelanger@temiskamingshores.ca); [shenshaw@thamescentre.on.ca](mailto:shenshaw@thamescentre.on.ca); [townclerk@thebluemountains.ca](mailto:townclerk@thebluemountains.ca); [pleroux@nationmun.ca](mailto:pleroux@nationmun.ca); [robert@thessalon.ca](mailto:robert@thessalon.ca); [clerk@thorold.com](mailto:clerk@thorold.com); [kpouer@thunderbay.ca](mailto:kpouer@thunderbay.ca); [clerks@tillsonburg.ca](mailto:clerks@tillsonburg.ca); [clerks@timmins.ca](mailto:clerks@timmins.ca); [swalton@tiny.ca](mailto:swalton@tiny.ca); [clerk@toronto.ca](mailto:clerk@toronto.ca); [doug.irwin@trent hills.ca](mailto:doug.irwin@trent hills.ca); [clerk@tweed.ca](mailto:clerk@tweed.ca); [clerk@tyendinagatownship.com](mailto:clerk@tyendinagatownship.com); [cleroux@uxbridge.ca](mailto:cleroux@uxbridge.ca); [eric.bizier@valharty.ca](mailto:eric.bizier@valharty.ca); [todd.coles@vaughan.ca](mailto:todd.coles@vaughan.ca); [mciuffetelli@wainfleet.ca](mailto:mciuffetelli@wainfleet.ca); [hwillmese@warwicktownship.ca](mailto:hwillmese@warwicktownship.ca); [clerk@wasagabeach.com](mailto:clerk@wasagabeach.com); [julie.scott@waterloo.ca](mailto:julie.scott@waterloo.ca); [regionalclerk@regionofwaterloo.ca](mailto:regionalclerk@regionofwaterloo.ca); [clerk@welland.ca](mailto:clerk@welland.ca); [gkosch@wellesley.ca](mailto:gkosch@wellesley.ca); [jennifera@wellington.ca](mailto:jennifera@wellington.ca); [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com); [jnethercott@westelgin.net](mailto:jnethercott@westelgin.net); [mturner@westgrey.com](mailto:mturner@westgrey.com); [jdyson@westlincoln.ca](mailto:jdyson@westlincoln.ca); [mducharme@westnippissing.ca](mailto:mducharme@westnippissing.ca); [clerk@westperth.com](mailto:clerk@westperth.com); [clerk@whitby.ca](mailto:clerk@whitby.ca); [clerk@townofws.ca](mailto:clerk@townofws.ca); [clerk@whitewaterregion.ca](mailto:clerk@whitewaterregion.ca); [clerks@wilmot.ca](mailto:clerks@wilmot.ca); [clerks@city.windsor.on.ca](mailto:clerks@city.windsor.on.ca); [ahumphries@cityofwoodstock.ca](mailto:ahumphries@cityofwoodstock.ca); [jsmith@woolwich.ca](mailto:jsmith@woolwich.ca); [regional.clerk@york.ca](mailto:regional.clerk@york.ca); [clerk@zorra.ca](mailto:clerk@zorra.ca)

**Subject:** EB-2025-0155 Enbridge Gas Inc. - 2024 Utility Earnings and Disposition of Deferral & Variance Account Balances - Notice of Application

**Date:** Friday, November 28, 2025 3:14:39 PM

**Attachments:** [EGI\\_APPL\\_20251030.pdf](#)  
[notice\\_EGI\\_utility\\_earnings\\_DVA\\_disposition\\_20251124.pdf](#)  
[notice\\_EGI\\_utility\\_earnings\\_DVA\\_disposition\\_20251124\\_FR.pdf](#)

---

To: Clerks of All Municipalities in Which Enbridge Gas Supplies Gas

On October 30, 2025, Enbridge Gas Inc. (Enbridge Gas) filed an application with the Ontario Energy Board (OEB) for an Order or Orders approving the clearance or disposition of amounts recorded in certain deferral or variance accounts.

On November 24, 2025, the OEB issued the Notice of Application along with the Letter of Direction for the proceeding. The OEB has directed Enbridge Gas to serve a copy of the Notice of Application along with the application and evidence on the clerks of all municipalities in which Enbridge Gas supplies gas.

Attached please find the OEB's Notice of Application (English and French) along with Enbridge Gas' application and evidence as filed with the OEB.

The OEB's Notice of Application provides information on how to become informed and involved in the proceeding. Interested parties can apply to the OEB for Intervenor Status in this proceeding by [December 8, 2025](#).

A paper copy of the evidence filed in this proceeding is available upon request and can also be viewed on Enbridge's website under Other Regulatory Proceedings: [Regulatory Information | Enbridge Gas](#)

Please contact me if you have any questions.

Sincerely,

**Bonnie Jean Adams**  
Regulatory Coordinator

---

**Enbridge Gas Inc.**

T: 416-495-5751

500 Consumers Road | North York Ontario | M2J 1P8

[enbridgegas.com](http://enbridgegas.com)

**Safety. Integrity. Respect. Inclusion. High Performance.**

*My working day may differ from your working day. Please do not feel obliged to reply to this email outside of your normal working hours.*

# NOTICE OF A HEARING

## Enbridge Gas Inc. has applied to dispose of the balances of certain deferral and variance accounts

If the application is approved as filed, a typical residential customer and a typical general service customer of Enbridge Gas Inc. (Enbridge Gas) would see the following billing adjustments, effective July 1, 2026:

### EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$15.42.

### Union Rate Zones (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a billing charge of \$14.70, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts.
- **Union South Residential Rate M1 Direct Purchase** customers will see a billing charge of \$6.83, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$19.64
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$12.07.

Other customers, including businesses, may also be affected. It is important to review the application carefully to determine whether you may be affected by the proposed changes.

## YOU SHOULD KNOW

### THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

There are three types of OEB Hearings: oral, electronic and written. The applicant has applied for a written hearing. If you think a different hearing type is needed, you can write to us to explain why. During this hearing, we will question the applicant about its case. We will also hear questions and arguments from participants that have registered as Intervenor. After reviewing all the evidence, we will decide whether to approve this application.

### HAVE YOUR SAY

You have the right to information about this application and to participate in the process.

Visit [www.oeb.ca/notice](http://www.oeb.ca/notice) and use file number **EB-2025-0155** to:

- Review the application
- Apply to become an intervenor
- File a letter with your comments

### IMPORTANT DATES

You must engage with the OEB on or before **December 8, 2025** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to be an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

### PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

### COST AWARDS

The OEB intends to consider cost awards in this proceeding that are in accordance with the Practice Direction on Cost Awards and only in relation to the following:

1) The review of the following deferral and variance accounts:

#### ***Enbridge Gas Inc. Accounts***

- Upstream Transportation Optimization Variance Account
- Unaccounted for Gas Volume Variance Account
- Unaccounted for Gas Price Variance Account
- Transportation from Dawn Service Deferral Account
- Deferral Clearance Variance Account
- Parkway Delivery Obligation Variance Account

- Facility Carbon Charge Variance Account
- Customer Carbon Charge Variance Account
- Carbon Charges Bad Debt Deferral Account
- Integrated Resource Operating Costs Deferral Account
- Dawn Parkway Surplus Capacity Deferral Account
- Distribution Integrity Management Program Deferral Account
- Post Retirement True-Up Variance Account
- Clean Fuel Regulation Credits Deferral Account
- Indigenous Working Group Deferral Account
- Average Use Variance Account
- Getting Ontario Connected Variance Account
- Enbridge Sustain Affiliate Recoveries Variance Account

#### ***EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts***

- Storage and Transportation Deferral Account
- Open Bill Extension Deferral Account

#### ***Union Rate Zones (former Union Gas Limited) Accounts***

- Unabsorbed Demand Costs Variance Account
- Short-Term Storage and Other Balancing Services

2) The review of Enbridge Gas's 2024 Performance Scorecard.

3) The review of the methodology for disposing and allocating the deferral and variance account balances.

### **LEARN MORE**

#### **Ontario Energy Board**

 1 877-632-2727 TTY: 1-877-632-2727

 Monday - Friday 8:30 AM - 5:00 PM

 [oeb.ca/notice](https://www.oeb.ca/notice)

#### **Enbridge Gas Inc.**

 1-866-362-7434

 Monday - Friday 8:00 AM - 6:00 PM

 [enbridgegas.com](https://www.enbridgegas.com)

**From:** [MECP.Events \(MECP\)](#)  
**To:** [MECP.Events \(MECP\)](#)  
**Subject:** Invitation to Attend Regional Engagement Session (North/Virtual) – Conservation Authority Regional Consolidation  
**Date:** Friday, November 28, 2025 1:15:20 PM

---

Dear Colleague,

You are invited to participate in an upcoming **Regional Engagement Session** to discuss the province's proposal for a **regional, watershed-based consolidation of Ontario's conservation authorities**.

This invitation is being sent directly to your organization and is not transferable. Please limit your participation at the session to a maximum of two delegates from your organization.

---

### Session Details

**Location:** Microsoft Teams - Calendar invite to follow  
**Date:** Thursday, December 11, 2025  
**Time:** 2:00 p.m. – 4:00 p.m.  
**Format:** Virtual  
**Registration link:** [North/Virtual: Regional Engagement Session - Conservation Authority Regional Consolidation – Fill out form](#)

---

### About the Engagement Session

This engagement session will provide an opportunity for municipalities and conservation authorities to receive an overview of the proposal and participate in facilitated discussions. An agenda to follow.

---

### Accessibility

If you require an accommodation to participate, please contact us at the information below as soon as possible.

**Contact:** [MECP.Events@ontario.ca](mailto:MECP.Events@ontario.ca)

---

We look forward to your participation and to hearing your feedback.

Kind regards,  
Hassaan Basit  
Chief Conservation Executive

Ministry of the Solicitor General

Ministère du Solliciteur général



Strategic Policy Division  
Office of the Assistant Deputy Minister

Division des politiques stratégiques  
Bureau du sous-ministre adjoint

25 Grosvenor Street, 9<sup>th</sup> Floor  
Toronto ON M7A 1Y6

25, rue Grosvenor, 9<sup>e</sup> étage  
Toronto ON M7A 1Y6

**DATE:** November 19, 2025

**MEMORANDUM TO:** Heads of Municipal Council

**FROM:** Melissa Kittmer  
Assistant Deputy Minister, Strategic Policy Division

**SUBJECT:** Update to Ontario Regulation 416/23: Oaths and Affirmations under the *Community Safety and Policing Act, 2019* (CSPA)

I am writing to inform you of an important update to **Ontario Regulation 416/23: Oaths and Affirmations** under the *Community Safety and Policing Act, 2019* (CSPA), which affects the oath or affirmation that police service board and detachment board members must take before exercising their powers or performing their duties.

Following a public posting on the Ontario Regulatory Registry from June 30 to August 14, 2025, the regulation has been amended to update the wording of the oath/affirmation. Board members will now swear to discharge their duties “according to law and any rules, procedures and by-laws of the board,” aligning the wording with other provisions of the CSPA and responding to feedback received from stakeholders.

The updated oath reads as follows:

*“I solemnly swear (affirm) that I will uphold the Constitution of Canada, which recognizes and affirms Aboriginal and treaty rights of Indigenous peoples, and that I will, to the best of my ability, discharge my duties as a member of the (insert name of police service board, OPP detachment board, or First Nation OPP board as applicable) faithfully, impartially and according to law and any rules, procedures and by-laws of the board. So help me God. (Omit this line in an affirmation.)”*

This amendment is effective as of **October 31, 2025**. As of this date, all new board members who have not yet taken their oath or affirmation of office are required to take the

updated oath before exercising their powers or performing the duties of a member of the board. Current members who have already taken their oath are not affected.

This information is being shared to support police service boards, O.P.P. detachment boards, and municipal councils in preparing for this change and ensuring that onboarding materials and board procedures are updated as needed. If you are not a member of a police service board, we kindly ask that you share this information with your board chair.

If you or your administrative staff require additional information or assistance, please contact **Nicole Rogers**, Manager, Community Safety Policy Unit, at [nicole.rogers@ontario.ca](mailto:nicole.rogers@ontario.ca).

Thank you for your continued leadership and commitment to effective police governance and community safety in Ontario.

Best regards,



**Melissa Kittmer**  
Assistant Deputy Minister  
Strategic Policy Division  
Ministry of the Solicitor General

CC: Sheela Subramanian, Director, Community Safety and Intergovernmental Policy  
Branch  
Nicole Rogers, Manager, Community Safety Policy Unit

**From:** [FONOM Office/ Bureau de FONOM](#)  
**Subject:** FONOM–NOMA Media Release: Northern Ontario Hill Days in Ottawa  
**Date:** Wednesday, December 3, 2025 10:28:44 AM  
**Attachments:** [FONOM and NOMA conclude Hill Days - Dec 3 2025.pdf](#)

---

Good morning,                      Please share with Council and Senior Management

I'm pleased to share the joint media release issued today by FONOM and NOMA following two very productive days of meetings in Ottawa as part of **Northern Ontario Hill Days**.

Over December 1 & 2, our delegations met with federal Ministers, MPs from all parties, senior officials, and leadership staff to advance the priorities of Northern municipalities. We delivered a strong, united message on the issues that continue to shape the future of our communities — including transportation infrastructure, labour shortages, community safety, and economic development.

The attached media release outlines the key meetings, the priorities raised, and the collaborative approach taken by both organizations to ensure Northern Ontario's voice remains front and centre in national discussions.

Please feel free to share the release within your community and networks.

If you have any questions or would like additional details about the meetings, don't hesitate to reach out.

Talk soon, Mac.

Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
**665 Oak Street East, Unit 306**  
**North Bay, ON, P1B 9E5**  
Ph. 705-498-9510

Helen Keller once said, ***"Alone we can do so little; together we can do so much"***.



## For Immediate Release

# Northern Ontario Hill Days: NOMA and FONOM Bring a Unified Northern Voice to Ottawa

**Thunder Bay, ON / North Bay, ON — December 3, 2025** — The Northwestern Ontario Municipal Association (NOMA) and the Federation of Northern Ontario Municipalities (FONOM) have concluded two highly productive days of meetings on Parliament Hill as part of **Northern Ontario Hill Days**, a coordinated advocacy mission that brought municipal leaders directly to federal decision-makers to advance the priorities of Northern communities.

Over the two-day mission, representatives from NOMA and FONOM met with **MPs from all parties, Cabinet Ministers, Opposition Leaders, and senior federal officials**, underscoring a shared message: **supporting the North is essential to strengthening Canada's economy, infrastructure, and communities.**

## High-Impact Meetings Across Parliament Hill

Throughout the mission, the delegation engaged in focused discussions with:

- **Staff from the Leader of the Official Opposition**
- **MP Marcus Powlowski (Thunder Bay–Rainy River)**
- **MP Pauline Rochfort (Nipissing–Timiskaming)**
- **Finance Minister François-Philippe Champagne**
- **Minister Patty Hajdu**
- **Minister Mélanie Joly**
- **Parliamentary Secretary for Infrastructure and Housing Jennifer McKelvie**
- **Parliamentary Secretary for Immigration Peter Fragiskatos**
- **Housing Critic Scott Aitchison (CPC)**
- **MP Eric Melillo (Kenora / Kiiwetinoong - CPC)**
- **Senior staff in the Prime Minister's Office**

These discussions centred on the urgent needs of Northern communities and the unique role the region plays in national economic growth, resource development, supply chain reliability, and community safety.

## Advancing Key Priorities for Northern Communities

NOMA and FONOM presented a coordinated set of priorities, including:

### ▪ **Strengthening the Trans-Canada Highway System**

Northern Ontario is home to the most vulnerable stretch of the Trans-Canada Highway. The delegation called for federal investment in 2+1 highway models, redundancy around critical pinch points, and long-term resilience planning to ensure the continuity of Canada's national supply chain.

▪ **Addressing Labour Shortages Through Tailored Immigration Pathways**

Municipal leaders emphasized that severe labour shortages are slowing growth across essential services, small businesses, and major industrial projects. The delegation pressed for rural- and Northern-specific immigration solutions to attract and retain workers and to support regional post-secondary institutions facing enrolment pressures.

▪ **Community Safety and Meaningful Bail Reform**

Delegates urged the federal government to take decisive action on chronic reoffending, improve accountability within the bail system, and support measures that restore safety and confidence in Northern communities.

▪ **Unlocking Economic Growth and Critical Minerals Development**

NOMA and FONOM highlighted the global significance of Northern Ontario's critical mineral potential and called for accelerated permitting, strategic infrastructure investments, and continued support for Indigenous-led partnerships.

**Quotes:**

"Northern Ontario's highways are Canada's highways. The Trans-Canada corridor through our region is the most vulnerable stretch in the entire country, and without real federal investment in redundancy, expansion, and safety upgrades, the national supply chain remains at constant risk. At the same time, our communities are facing historic labour shortages across every sector. We made it clear in Ottawa that Northern Ontario is ready to grow, but we need the workers—and the safe, reliable transportation infrastructure—to support that growth."

— **Rick Dumas, President, Northwestern Ontario Municipal Association (NOMA)**

"Municipalities across Northern Ontario are confronting a community safety crisis driven by chronic and repeat offenders, and we pressed the federal government for meaningful bail reform that protects victims, reinforces accountability, and ensures our communities can feel safe again. At the same time, labour shortages are holding back everything from small businesses to major resource projects. Northern Ontario needs a federal partner committed to real solutions on both fronts if we are going to thrive."

— **Dave Plourde, President, Federation of Northern Ontario Municipalities (FONOM)**

**A Strong and Collaborative Presence**

Northern Ontario Hill Days showcased unprecedented collaboration between the two regional associations, presenting a united and solutions-focused voice to federal leaders. Together, NOMA and FONOM affirmed that **a strong, growing Northern Ontario is foundational to building a strong and competitive Canada.**

## Looking Ahead

NOMA and FONOM expressed their commitment to continuing this momentum through **annual federal engagement**, ensuring that the issues facing Northern communities remain front and centre in national discussions.

Both organizations also extended an invitation to federal leaders, stating that they **look forward to welcoming MPs, Ministers, and the Prime Minister** to their upcoming conferences to continue dialogue, strengthen relationships, and advance shared priorities for Northern Ontario.

—30—

## Media Contacts:

Dave Plourde, President, FONOM  
705-335-1615 | [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

Rick Dumas, President, NOMA  
807-683-6662 | [admin@noma.on.ca](mailto:admin@noma.on.ca)

October 28, 2025

8.8

SENT VIA EMAIL

The Honourable Doug Ford  
Premier's Office  
Room 281  
Main Legislative Building, Queen's Park  
Toronto, ON M7A 1A5

Dear Premier Ford,

**Re: East Gwillimbury's Opposition to the *Protect Ontario by Unleashing Our Economy Act, 2025*.**

For your information and records, at its meeting of Municipal Council held on October 21, 2025, the Council of the Town of East Gwillimbury enacted as follows:

*WHEREAS on April 17, 2025, the Government of Ontario brought forth Bill 5: "Protect Ontario by Unleashing Our Economy", a broad omnibus legislation that introduces sweeping changes to multiple environmental and planning statutes, including the Environmental Assessment Act, Endangered Species Act, Ontario Heritage Act, and others; and*

*WHEREAS this legislation was passed through the legislature in 49 days, thus limiting opportunities to provide feedback; and*

*WHEREAS Bill 5 received Royal Assent on June 5, 2025; and*

*WHEREAS the "Protect Ontario by Unleashing Our Economy" Act, 2025 enables the creation of Special Economic Zones (SEZs), which allow the provincial cabinet to exempt projects from compliance with municipal bylaws, environmental protections, and Indigenous consultation obligations; and*

*WHEREAS lands under protection through various provisions, such as the Oak Ridges Moraine and the Greenbelt Protected Countryside, constitute 83% of the total EG area, which makes EG relevant in environmental stewardship for the Region and the Province; and*

*WHEREAS the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan are foundational to protecting the ecological and hydrological integrity of the region, and the provisions in the Protect Ontario by Unleashing Our Economy Act, 2025 directly conflict with the objectives of these plans; and*

**Town of East Gwillimbury**

19000 Leslie Street, Sharon, Ontario L0G 1V0 | 905-478-4282 | Fax: 905-478-2808  
[www.eastgwillimbury.ca](http://www.eastgwillimbury.ca)

*WHEREAS in alignment with the 2022 – 2024 Strategic Plan, EG Council declared a Climate Emergency in 2023 and approved the EG's Thinking Green Environmental Strategy in 2024, highlighting EG's commitments and efforts to preserve and restore the environment as EG grows; and*

*WHEREAS the Town of East Gwillimbury achieved 92% of its 2024 housing target, regardless of current environmental provisions, demonstrating that promoting sustainable growth is not only responsible but necessary;*

*THEREFORE BE IT RESOLVED THAT Council acknowledges the stated goals of economic growth and development in the Protect Ontario by Unleashing Our Economy Act, 2025, but expresses serious concerns with the Act as it interferes with local planning, limits public consultation, is inconsistent with the principles of free, prior and informed consent in consultation processes with Indigenous communities, and weakens protections to heritage and species, and formally opposes the Protect Ontario by Unleashing Our Economy Act, 2025 in its current form; and*

*THAT Council endorses the position of the Association of Municipalities of Ontario (AMO) in requesting that municipalities be included in the development of any regulatory frameworks related to Special Economic Zones; and*

*THAT Council directs staff to submit this resolution to:*

- *The Honourable Doug Ford, Premier of Ontario*
- *The Honourable Rob Flack, Minister of Municipal Affairs and Housing*
- *The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks*
- *The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the Treasury Board, and MPP for York-Simcoe*
- *The Association of Municipalities of Ontario (AMO)*
- *All Ontario municipalities for their awareness and consideration*
- *The Rural Ontario Municipal Association (ROMA)*
- *Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation*
- *Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario;*
- *and*

*THAT Council encourages residents to contact their MPPs to express concerns about the impacts of the Protect Ontario by Unleashing Our Economy Act, 2025, on local governance, environmental protection, and Indigenous rights..*

If you have any further questions, feel free to contact the undersigned.

Yours truly,



Amanda McNeil, Hon. B.A., M.M.St.  
Legislative Coordinator

CC:

The Honourable Rob Flack, Minister of Municipal Affairs and Housing  
The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks  
The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the  
Treasury Board, and MPP for York–Simcoe  
The Association of Municipalities of Ontario (AMO)  
All Ontario municipalities  
The Rural Ontario Municipal Association (ROMA)  
Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation  
Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** PAUL LAPERRIERE, CAO/TREASURER

**TITLE:** UPDATES FROM TOWN HALL

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-74R

---

### **BACKGROUND**

Regular update.

### **ANALYSIS AND DISCUSSION**

#### Dorion Road

The illumination contract resumed at the end of November following receipt of the MTO permit which was finally obtained. Work is all but done.

The work on the curve joining Dorion Road to Belanger Road was completed ahead of schedule and below budget. With the savings, we were able to install an additional culvert along Dorion which had been flagged as needing replacement but was not in the current contract for financial reasons.

#### Main Street Connecting Link – Intake 11

We submitted the funding application under the Connecting Link Intake 11 for the Main Street work. Total capital cost is \$3.9 million of which the town's share is \$745,000. We expect to hear back from the province in March, 2026.

#### Landfill

At the end of October and for the first time in nearly 5 years, we've had MECP staff visit the landfill at our request. They were back on November 28, 2025 to "audit" the site for compliance with the ECA. This was last done in 2016. Our goal is to "clear" all outstanding matters with the current ECA, paving the way for a new ECA.

#### Public Works Supervisor

We have posted for the vacant Public Works Supervisor position. The intention is to have the position filled for the beginning of the new calendar year.

#### Seasonal Gathering and Staff Recognition

As communicated previously, we will not be holding Christmas dinner this year. Instead, we will do an all staff gathering on Thursday December 18, 2025 starting at 2:30pm in Council Chambers. Refreshments will be served and we will do some staff recognition. In addition, all employees will receive a gift card and those employees with a least 5 years of service will be recognized with a 5 year mug.

#### Celebration – Retired Public Works Supervisor

Barry Jackson retired earlier this year. When Barry went off, he had accumulated credits (vacation, sick and time-in-lieu) which we allowed him to use up. We indicated that we would

celebrate his time with us a later. We are now at that later date. Our intention is to included Barry in our December 18, 2025 celebration and do something a little extra for Barry.

### Seasonal Hours

The office will close at noon on Christmas Eve and will reopen of Monday January 5, 2026. Public works and Parks and Recreation will be working on non-statutory days subject to vacation requests.

### From the Mike Rodden Arena

January has been declared Hockey month in Mattawa.

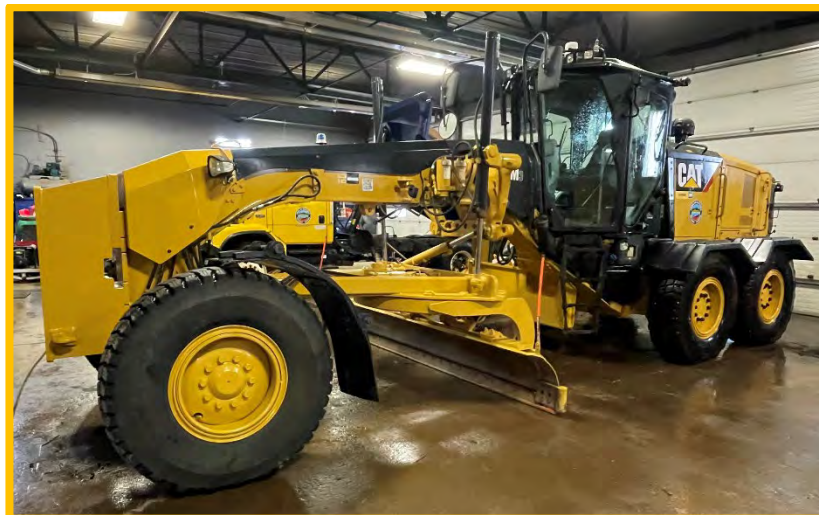
On January 17, 2026 the NHL Alumni Game will take place. This year's alumni line-up is fantastic. Get your ticket now!

On January 21, 2026 Ted Nolan will provide an inspirational talk that you don't want to miss. Make sure to put this on your calendar.

On November 21 – 23 a hockey tournament was held in Mattawa. It had been previously organized by the Firemen's Association but due to unforeseen circumstances, the Association had to backout. The Town's Park and Rec Department stepped up and joining hands with MMHA and FJ McElligott, ran a successful tournament netting a \$5,700 profit for the 3 groups. Now that's team building and aligns perfectly with the building community relations theme identified in our strategic plan.

### Public Works

Late in 2023, the town acquired a CAT Grader. It was 9 years old then (relatively young for a grader) but needed a paint job. We recently had it painted and it now looks nearly brand new.



The transmission failed on the 2017 freightliner plow truck (T-05). Cost of repairs was just over \$10,000.

The pump at the Bissett lift station to replace the one failed has been ordered and will arrive in early 2026. The 2<sup>nd</sup> pump, which was rebuilt from its parts and those of the one that failed has now also failed. Similar to the last failure, we have a rental pump in place at approximately \$8,500 per month. We are looking at repair options recognizing that if we repair it, the manufacturer, Xylem, will not credit the rental cost. Like the other pump that we just ordered, if we ordered, they will likely forgo the rental fee if we again buy a new pump. A detailed report will come to Council when all relevant details are known.

### Fire Department

Highway calls revenue continue coming in and currently exceed budget by \$30,000. In addition, other government funding currently exceeds by \$10,000 and another \$10,000 is expected in December. With these funds, the Fire Department has been able to complete the upgrades to the firehall without going over budget overall.

### Townhall

As budgeted, the townhall is getting a bit of a facelift, creating office space for the Director, a revamped reception area and a fresh coat of paint. Work will begin this month and be performed during the evening and on weekends so as not to disturb staff.

### **FINANCIAL CONSIDERATION**

### **RELEVANT POLICY/LEGISLATION**

### **ATTACHMENTS**

### **RECOMMENDATION**

That Council receives and approves the report.

|                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------|
| <b>BE IT RESOLVED THAT</b> Council of the Town of Mattawa receives report # 25-74R titled Updates from Town Hall. |
|-------------------------------------------------------------------------------------------------------------------|



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** COUNCILLOR LOREN MICK

**TITLE:** LIBRARY PROPOSAL

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-75R

---

### **BACKGROUND**

### **ANALYSIS AND DISCUSSION**

Library proposal attached

### **FINANCIAL CONSIDERATION**

### **RELEVANT POLICY/LEGISLATION**

### **ATTACHMENTS**

### **RECOMMENDATION**

That Council receives this report and further supports the resolution listed below.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-75R titled Library Proposal.

**WHEREAS** the Town of Mattawa owns the museum building, which currently houses the Mattawa Museum and is closed for approximately half of the year, resulting in underutilization of a valuable municipal asset; and

**WHEREAS** the Mattawa Public Library is in need of a facility able to provide adequate space for literacy programs, technology access, study areas, and children's programming; and

**WHEREAS** the Memorandum of Understanding (MOU) between the Town of Mattawa and the Mattawa Museum provides that the Town retains access to the basement of the museum building, confirming the Town's ongoing right of use and interest in the facility; and

**WHEREAS** co-locating the library within the museum building would ensure year-round utilization of the property, reduce costs through shared utilities and maintenance, and create a cultural and educational hub for the community; and

**WHEREAS** the Town is committed to ensuring that the Mattawa Museum continues to thrive, including through the establishment of a satellite museum at the Tourist Information Centre

building along the highway, thereby increasing visibility, attracting visitor traffic, and providing the museum with its own dedicated space; and

**WHEREAS** a prior financial feasibility study recommended that the Town consider relocating the MTO services to better utilize Town assets, and this proposal aligns with those recommendations.

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa direct staff to:

1. Commission an updated feasibility study to assess the relocation of the Mattawa Public Library into the museum building, including space planning, accessibility requirements, and renovation costs.
2. Develop a plan, in consultation with the Mattawa Museum Board and the Mattawa Library Board, to reallocate the Tourist Information Centre building to function as a satellite museum location.
3. Explore funding opportunities and grant applications to support renovations, museum relocation costs, and cultural infrastructure development.
4. Report back to Council with findings, cost estimates, and a proposed implementation timeline for phased relocation and integration of facilities.

**AND FURTHER THAT** this resolution and accompanying proposal be shared with the Mattawa Museum Board and the Mattawa Library Board for their consideration and input.

# Proposal: Relocation of the Public Library into the Museum Building

**Prepared by:** Councillor Loren Mick

**Presented to:** Town of Mattawa Council

---

## Executive Summary

This proposal recommends relocating the Mattawa Public Library into the Mattawa Museum building. The move would consolidate two important community institutions under one roof, maximize the use of a town-owned building, and create a vibrant cultural hub. By co-locating the library and museum, we can expand programming opportunities, increase accessibility, and ensure the long-term sustainability of both institutions.

---

## Rationale

### 1. Maximizing Use of Town-Owned Assets

- The museum building is owned by the Town of Mattawa. It currently houses only the museum, which is closed for half of the year, resulting in significant underutilization of municipal property.
- Relocating the library into this space would ensure the building is fully used year-round, improving efficiency and community benefit.
- The existing Memorandum of Understanding (MOU) between the Town and the Museum specifies that the Town retains access to the basement space, reinforcing that the building is a shared community asset.

### 2. Addressing Space and Accessibility Needs

- The current library is seeking a space to provide modern needs such as technology access, quiet study, and expanded children's programming.

- The museum building offers greater flexibility, with room for renovation and expansion to better meet accessibility standards.

### 3. Creating a Cultural and Educational Hub

- A combined library-museum facility would foster collaboration and attract a wider audience.
- Patrons could seamlessly move between literary, cultural, and historical resources, making the facility a “one-stop” cultural destination.
- Shared programming such as heritage lectures, reading circles, archival research workshops, and community events would be enriched by this co-location.

### 4. Ensuring the Museum’s Ongoing Presence

- To support the museum’s identity, this proposal includes designating the **Tourist Information Centre** building on the highway as a satellite museum.
  - This location would give the museum year-round visibility and exposure to highway traffic.
  - The satellite museum could showcase rotating exhibits and serve as a gateway to encourage visitors into town.
  - The Town previously received a financial feasibility study recommending moving the information centre, making this proposal aligned with earlier expert advice.
- Enclosed case exhibits currently housed in the museum could remain in the original museum location, rotated as desired by the museum board.

### 5. Financial and Strategic Benefits

- Renovating an existing municipal building for dual use is more cost-effective than constructing a new library or leasing additional space.
- Shared utilities and maintenance reduce costs for both institutions.
- A combined facility positions the Town to pursue joint grants and funding streams for heritage, literacy, and cultural development.

---

## Proposed Plan

### 1. Feasibility and Planning

- Commission an updated feasibility study to evaluate space requirements, renovations, and accessibility upgrades for the library's relocation.
- Identify budget estimates and long-term savings.

### 2. Museum Satellite and Relocation of Exhibits

- Allocate the Tourist Information Centre building to the museum for use as a satellite location.
- Maintain enclosed case exhibits at the original museum location, allowing the museum board flexibility to rotate displays.

### 3. Stakeholder Engagement

- Engage library and museum staff, board members, and community residents to gather input and address concerns.
- Collaboratively design spaces to ensure both institutions' missions are preserved.

### 4. Phased Implementation

- Year 1: Feasibility study, consultations, and design. Renovations to the museum building and set-up of the museum's satellite site.
- Year 2: Relocation of the library, reallocation of exhibits, and coordinated launch of the new cultural hub.

---

## Conclusion

Relocating the library into the museum building would make better use of a valuable town-owned property, create efficiencies, and establish a sustainable cultural hub. This plan ensures the museum continues to thrive through a satellite highway location and rotating exhibits while

giving the library the expanded space it needs. The result would be a stronger, more accessible, and more visible set of cultural institutions serving Mattawa and the surrounding region.

## Relevant Documents

Detailed Operational Review of The Town of Mattawa, Baker Tilly, Page 126. (March, 2021).  
<https://mattawa.ca/uploads/Town%20of%20Mattawa%20Detailed%20Operational%20Review%20March%201%202021.pdf>

Memorandum of Understanding between the Town of Mattawa and the Mattawa Museum.

## Conclusion

---

### Draft Resolution

**WHEREAS** the Town of Mattawa owns the museum building, which currently houses the Mattawa Museum and is closed for approximately half of the year, resulting in underutilization of a valuable municipal asset; and

**WHEREAS** the Mattawa Public Library is in need of a facility able to provide adequate space for literacy programs, technology access, study areas, and children's programming; and

**WHEREAS** the Memorandum of Understanding (MOU) between the Town of Mattawa and the Mattawa Museum provides that the Town retains access to the basement of the museum building, confirming the Town's ongoing right of use and interest in the facility; and

**WHEREAS** co-locating the library within the museum building would ensure year-round utilization of the property, reduce costs through shared utilities and maintenance, and create a cultural and educational hub for the community; and

**WHEREAS** the Town is committed to ensuring that the Mattawa Museum continues to thrive, including through the establishment of a satellite museum at the Tourist Information Centre building along the highway, thereby increasing visibility, attracting visitor traffic, and providing the museum with its own dedicated space; and

**WHEREAS** a prior financial feasibility study recommended that the Town consider relocating the MTO services to better utilize Town assets, and this proposal aligns with those recommendations;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa direct staff to:

1. Commission an updated feasibility study to assess the relocation of the Mattawa Public Library into the museum building, including space planning, accessibility requirements, and renovation costs.
2. Develop a plan, in consultation with the Mattawa Museum Board and the Mattawa Library Board, to reallocate the Tourist Information Centre building to function as a satellite museum location.
3. Explore funding opportunities and grant applications to support renovations, museum relocation costs, and cultural infrastructure development.
4. Report back to Council with findings, cost estimates, and a proposed implementation timeline for phased relocation and integration of facilities.

**BE IT FURTHER RESOLVED THAT** this resolution and accompanying proposal be shared with the Mattawa Museum Board and the Mattawa Library Board for their consideration and input.

**BE IT FURTHER RESOLVED THAT** the council receives this report

---

# **MEMORANDUM OF UNDERSTANDING**

for Mattawa Museum business operations

between the

**Mattawa District Historical Society and Museum Board**

and the

**Corporation of the Town of Mattawa**

WHEREAS the Mattawa District Historical Society and Museum Board (the Board) owns the Mattawa Museum (the Museum) and the Corporation of the Town of Mattawa (the Town) owns the property where the Museum is located; and

WHEREAS, the Board leases the land upon which the Museum is located to the Board for \$1 a year; and

WHEREAS, the Board is a not-for-profit organization committed to preserving the area's rich history and the Town is committed to promoting the area's history; and

WHEREAS the Board and the Town both believe it is in their mutual interest to work cooperatively and amicably to sustaining museum operations;

NOW THEREFORE, consistent with their roles in preserving and promoting the area's rich history, the Board and the Municipality agree to collaborate on the terms of this Memorandum of Understanding as follows:

## **1. MUSEUM PROGRAMS**

The Board will continue to operate Museum programs and maintain all artifacts and exhibits. The Board will continue to manage all volunteers and students.

## **2. OWNERSHIP OF BUILDING AND ARTIFACTS**

The Board agrees to transfer ownership of the building to the Town for \$1 but will retain ownership of all artifacts and exhibits.

### 3. BUSINESS OPERATIONS

The Museum will earn all revenue generated from Museum entrance fees and summer-student grants and will pay for summer-student wages. The Town will pay all expenses associated with operating the building. The Town will also be free to generate rental income from the basement level of the Museum and use this income to help offset building expenses. The Board will continue to operate the Museum according to its own policies and procedures. The dates and hours of operation shall be determined by the Board.

### 4. FORGIVING LOAN

In exchange for ownership of the Museum building, the Town will forgive the outstanding loan owed to it by the Museum.

### 5. FUNDING APPLICATIONS

The Board will continue to apply for grants to improve and expand upon its exhibits and artifact collections and grants that relate to summer students and any other museum employees. The Board and the Town will work together cooperatively to apply for grants that improve or expand upon the Museum facility.

### 6. MUSEUM DONATIONS

The Board will retain its not-for-profit status and be free to solicit donations towards its displays and artifacts. Donations for building improvements will accrue to the Town, if the Town solicits them, or, the donor specifies.

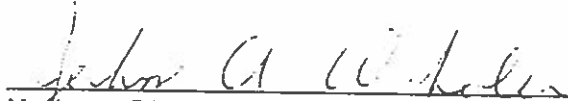
### 7. RENEGOTIATING AGREEMENT

Should either the Town of Mattawa or the Mattawa Museum Board wish to rescind this agreement, they shall be free to do so on January 1, 2014 and on the same date every 5 years thereafter. At that time should the Town want to transfer title of the Museum back to the Mattawa Museum Board they shall be free to do so for the sum of \$1.00. If the Museum Board initiates the action to regain title of the Museum, the Town will sell it back to them for the sum of \$1.00, providing the Mattawa Museum Board will bear all legal costs and costs of transfer and will repay the Town of Mattawa all forgiven loans plus the cost of building upgrades paid by the Town of Mattawa, excluding upgrades paid by grants. This does not include upgrades made to the stage or roof above the stage behind the Museum.

### 8. GENERAL PROVISIONS

Both parties recognize the collaborative nature of the relationship contemplated in this Memorandum of Understanding, and shall provide assistance to each other, consistent with this Memorandum of Understanding.

The undersigned agree to the terms of this Memorandum of Understanding.

  
Mattawa District Historical Society and Museum Board

Date: Sept 29/08

  
Corporation of the Town of Mattawa

Date: Sept 17/08



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** PAUL LAPERRIERE, CAO/TREASURER

**TITLE:** MATTAWA VOYAGEUR DAYS 2026

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-76R

---

### **BACKGROUND**

At its meeting on November 17, 2025, Council opted to hold Voyageur Days in 2026.

### **ANALYSIS AND DISCUSSION**

We are late out of the gate, so staff immediately began working on the event, especially attempting to securing musical acts. A budget is required.

### **FINANCIAL CONSIDERATION**

Last year's budget was \$500,000 and while expenses were underbudget, revenues were much lower than expected.

This year's ticket sales are budgeted at 2,500 to reflect the attendance of the last 2 years. As such, the overall budget for 2026 has been reduced by \$40,000 to \$460,000.

### **RELEVANT POLICY/LEGISLATION**

### **ATTACHMENTS**

2026 Voyageur Days Budget

### **RECOMMENDATION**

It is recommended that Council receives this report and further that Council approves the 2026 Voyageur Days Budget in the amount of \$460,000.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-76R titled Mattawa Voyageur Days 2026.

**AND FURTHER THAT** Council approves the 2026 Mattawa Voyageur Days festival budget in the amount of \$460,000.

# TOWN OF MATTAWA

## VOYAGEUR DAYS - 2025

### Financial Results

|                                     | 2025           |                 | 2026           |
|-------------------------------------|----------------|-----------------|----------------|
|                                     | Budget         | Actual          | Budget         |
| <b>REVENUE</b>                      |                |                 |                |
| Wristbands                          |                |                 |                |
| Gross                               | 266,000        | 227,573         | 216,000        |
| "Leakage" (5%)                      | -              | (11,138)        | -              |
| <b>Net</b>                          | <b>266,000</b> | <b>216,435</b>  | <b>216,000</b> |
| Sponsorships                        | 42,000         | 18,500          | 15,000         |
| Vendors                             | 6,000          | 6,805           | 6,800          |
| Merchandise                         | 5,000          | 1,665           | 1,500          |
| Camping                             | 11,000         | 4,000           | 5,700          |
| Bar                                 | 100,000        | 144,926         | 145,000        |
| Grants                              | 70,000         | 70,000          | 70,000         |
| <b>Total Revenue</b>                | <b>500,000</b> | <b>462,331</b>  | <b>460,000</b> |
| <b>EXPENSES</b>                     |                |                 |                |
| Entertainment                       |                |                 |                |
| Music                               | 287,381        | 286,402         | 250,000        |
| Other (family & kids)               | 20,000         | 5,450           | 10,000         |
| Fireworks                           | 9,500          | 9,000           | 9,000          |
| Sound & lighting                    | 36,000         | 35,598          | 35,000         |
| Riders                              | 7,500          | 7,576           | 7,500          |
| Accommodations & travel             | 10,000         | 8,316           | 8,000          |
| Marketing                           | 5,000          | 5,379           | 5,000          |
| Merchandise                         | 3,500          | 1,227           | 1,200          |
| Safety                              |                |                 |                |
| Private security                    | 15,000         | 16,220          | 16,300         |
| OPP                                 | 9,000          | 8,754           | 8,800          |
| Yellow shirts                       | 7,500          | 3,078           | 3,100          |
| First Aid                           | 2,000          | 901             | 1,000          |
| Electrical                          | 5,000          | -               | -              |
| Port-a-Potties rental               | 17,000         | 11,601          | 15,000         |
| Beverages                           |                |                 |                |
| Alcohol                             | 40,000         | 60,085          | 60,116         |
| Bartenders                          | 7,000          | 8,221           | 8,300          |
| Ice                                 | 3,500          | 3,366           | 3,400          |
| Refrigerated trailer                | 2,500          | 1,832           | 1,850          |
| License/misc                        | 500            | 540             | 540            |
| Insurance                           | 4,000          | 3,892           | 4,000          |
| Trailers                            | 2,500          | 2,587           | 2,600          |
| Supplies                            | 1,500          | 1,262           | 1,300          |
| All others/miscellaneous            | 4,119          | -               | 7,994          |
| <b>Total Expenses</b>               | <b>500,000</b> | <b>481,285</b>  | <b>460,000</b> |
| <b>NET</b>                          | <b>0</b>       | <b>(18,955)</b> | <b>0</b>       |
| <b>NET LOSS EXCLUDING "LEAKAGE"</b> | <b>0</b>       | <b>(7,816)</b>  | <b>0</b>       |



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

**TITLE:** AMENDMENT TO PARKING BY-LAW NO. 07-17

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-77R

---

### **BACKGROUND**

On November 25, 2025 a letter was sent to the Town of Mattawa CAO by the Executive Director of the Nipissing Parry Sound District Catholic Board and Nipissing-Parry Sound Student Transportation Services (NPSSTS) regarding the loading and unloading of students at St. Victors Catholic Elementary School. The School Board was wondering if there was a By-law designating the area as a School Bus Loading Zone.

### **ANALYSIS AND DISCUSSION**

After looking through the By-laws, I discovered that there was no By-law designating the new area in question as a School Bus Loading. I found an old By-law No. 13-16, designating a temporary School Bus Loading Zone on Turcotte Park Road during the construction of the new school. I spoke with the Executive Director and the reason they want to move the loading zone from the parking lot in front of the school to the East side of Turcott Park Road is because of child safety due to the Day Care center being there.

The other reason is the School Bus Loading Zone will permit the loading and unloading of students without having the school bus traffic control signals activated allowing for unimpeded traffic flow.

### **FINANCIAL CONSIDERATION**

Signage and paint

### **RELEVANT POLICY/LEGISLATION**

*Highway Traffic Act*, R.S.O. 1990, c H.8 and *Municipal Act*, 2001, S.O. 2001, c.25

### **ATTACHMENTS**

By-law No. 25-19 being a By-law to amend the Town of Mattawa Consolidated Parking By-law No. 07-17, as amended.

### **RECOMMENDATION**

It is recommended that Council approve this report and approve By-law No. 25-00 being a By-law to amend the Town of Mattawa Consolidated Parking By-law No. 07-17, as amended.

The By-law is included in this meetings agenda for formal adoption this evening.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-77R titled Amendment to Parking By-Law No. 07-17.

**AND FURTHER THAT** Council approves the amendment to Parking By-law No. 07-17 which is placed on this agenda for final approval and passing.

## THE CORPORATION OF THE TOWN OF MATTAWA

### BY-LAW NUMBER 25-19

**BEING** a By-Law to amend the Town of Mattawa Consolidated Parking By-Law No 07-17, as amended.

**WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

**AND WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.10(1) provides that a single tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.10(1) provides that a single tier municipality may pass By-laws respecting: in paragraph 5, social and environmental well-being of the municipality; in paragraph 6, health, safety and well being of persons; in paragraph 7, services and things that the municipality is authorized to provide under section 10(1); in paragraph 8, protection of persons and property; and in paragraph 10, structures, including signs;

**AND WHEREAS** Section 175, subsection 13 of the Highway Traffic Act, the Council of a municipality may by by-law designate school bus loading zones, in accordance with the regulations, on highways under its jurisdiction.

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa upon the request of the Nipissing-Parry Sound Student Transportation Services (NPSSTS) and the Nipissing Parry Sound District Catholic Board deems it desirable to designate a school bus loading zone on Turcotte Park Road adjacent to the West side of St Victor's Catholic Elementary School.

**AND WHEREAS** it is deemed expedient to regulate or prohibit parking on highways within the limit of the Town of Mattawa;

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

**THAT** By-Law 07-17, as amended, be amended as follows:

1. **THAT** Section 2(a) of By-Law No. 07-17 is hereby deleted and replaced with the following Section 2(a) attached hereto:

#### **SECTION 2- SCHOOL BUS LOADING ZONES**

- a) No person shall park a vehicle on the side or sides of any street, contiguous to the limit of the land used for school purposes, upon which there are erected signs bearing words "No Parking- School Bus Loading Zone" and indicating the extent of the prohibited parking area, and the said signs shall bear the additional inscription "8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 4:00 p.m., Monday to Friday" as designated in **Schedule "A"** of this by-law.

2. **THAT** Schedule “A” of By-Law No. 07-17 is hereby deleted and the following inserted in lieu thereof:

**SCHEDULE “A” TO BY-LAW 07-17**

**SCHOOL BUS LOADING ZONES (Part II, Section 2)**

East side of Turcotte Park Road as illustrated on the map attached, between the hours of 8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 4:00 p.m. Monday to Friday.

3. **THAT** the municipality be responsible for erecting the school bus loading zone signs at both ends of the loading zone and painting the roadway in the loading area indicating “school bus loading zone”.
4. **THAT** By-law No. 13-16 be repealed.
5. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

Schedule "A" to By-law No. 07-17 as amended





## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

**TITLE:** AMENDMENT TO CLEAN YARDS BY-LAW NO. 21-12

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-78R

---

### **BACKGROUND**

Back in August I asked our Lawyers to review and discuss the Town of Mattawa Clean Yards By-law and to get their professional opinion.

### **ANALYSIS AND DISCUSSION**

After reviewing the Clean Yards By-law, in reviewing the recitals, they noted there is no recital referencing the authority to issue work orders. For the next update of the By-law, they suggested adding Section 445 of the *Municipal Act, 2001, S.O. 2001, c 25*, as amended to the recitals section to clearly cite the Town's authority under the Municipal Act:

### **FINANCIAL CONSIDERATION**

### **RELEVANT POLICY/LEGISLATION**

*Municipal Act, 2001, S.O. 2001, c 25*, as amended

### **ATTACHMENTS**

By-law No. 25-20 being a By-law to amend the Town of Mattawa Clean Yards By-law No. 21-12, as amended. copy of the proposed amendment.

### **RECOMMENDATION**

It is recommended that Council approve this report and approve By-law No. 25-00 being a By-law to amend the Town of Mattawa Clean Yards By-law No. 21-12, as amended.

The By-law is included in this meetings agenda for formal adoption this evening.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-78R titled Amendment to Clean Yards By-Law No. 21-12.

**AND FURTHER THAT** Council approves the amendment to Clean Yards By-law No. 21-12 which is placed on this agenda for final approval and passing.

## THE CORPORATION OF THE TOWN OF MATTAWA

### BY-LAW NUMBER 25-20

**BEING** a By-Law to amend By-Law No 21-12, as amended, which is a by-law to provide for the maintenance of land in a clean and clear condition (Clean Yards By-law) within the Town of Mattawa.

**WHEREAS** Part XIV of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended provides for the enforcement of municipality By-laws;

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** By-Law 21-12, as amended, be amended as follows:

The Recitals Section be amended by adding the following section attached hereto:

**AND WHEREAS** Subsection 445 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that if a municipality is satisfied that a contravention of a by-law passed under the *Municipal Act* has occurred, the municipality may make an order requiring the person who contravened the by-law, or who caused or permitted the contravention, or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention

2. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

**TITLE:** AMEND NO SMOKING AND/OR VAPING OF TOBACCO & CANNABIS  
IN PUBLIC PLACES & WORKPLACES BY-LAW NO. 22-22

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-79R

---

### **BACKGROUND**

Back on June 27<sup>th</sup>, 2022 a By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces in the Town of Mattawa was passed by Council.

### **ANALYSIS AND DISCUSSION**

When the By-law was enacted Schedule "F" of the By-law "**DESIGNATED APARTMENT BUILDINGS WITH ENTRANCEWAY PROHIBITIONS**" included Rosemont Suites but only included the main front doorway entrance.

I have been receiving complaints from the non-smoking residents who reside in the building about some of the other residents smoking right outside the other doorways and not maintaining the 9 meter radius as stated in Part 4, section 4.1 (ii) of the By-law.

There are a total of 5 entrances and exits in the building including the main entrance. I have drafted an amendment to the By-law to include the other four entrances, which will now include all entrances to the building.

### **FINANCIAL CONSIDERATION**

### **RELEVANT POLICY/LEGISLATION**

*Municipal Act, 2001, S.O. 2001, c 25, as amended and the Smoke-Free Ontario Act, 2017, S.O. 2017, c. 26*

### **ATTACHMENTS**

By-law No. 25-21 being a By-law to amend the Town of Mattawa By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces.

### **RECOMMENDATION**

It is recommended that Council approve this report and approve By-law No. 25-20 being a By-law to amend the Town of Mattawa By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces.

The By-law is included in this meetings agenda for formal adoption this evening.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-79R titled Amend No Smoking and/or Vaping of Tobacco & Cannabis In Public Places & Workplaces By-Law No. 22-22.

**AND FURTHER THAT** Council approves the amendment to No Smoking and/or Vaping of Tobacco & Cannabis In Public Places & Workplaces By-Law No. 22-22 which is placed on this agenda for final approval and passing.

## THE CORPORATION OF THE TOWN OF MATTAWA

### BY-LAW NUMBER 25-21

**BEING** a By-Law to amend By-Law No 2022-22, being a By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces in the Town of Mattawa.

**WHEREAS** Subsection 115(1) of the *Municipal Act, 2001*, C.25, as amended, authorizes the Council of a local municipality to pass a by-law to prohibit or regulate the smoking of tobacco or cannabis in public places and workplaces within the municipality.

**WHEREAS** section 10(2) of the *Municipal Act, 2001*, C.25, as amended, authorizes the Council of a local municipality to pass a by-law respecting health, safety and well-being of persons.

**WHEREAS** the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, as amended, regulates the smoking of tobacco, cannabis, vapour products and prescribed products and substances;

**WHEREAS** Section 18 of the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, contemplates that a municipal by-law may deal with a matter to which that Act applies but in a more restrictive manner, and directs that the by-law prevails to the extent it is more restrictive than that Act.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** By-Law 22-22, as amended, be amended as follows:

That Schedule "F" Designated Apartment Buildings with Entranceway Prohibitions is hereby deleted in its entirety and replaced with Schedule "F" attached hereto.

2. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

**CREATED: APRIL 2022**

**SCHEDULE “F” OF BY-LAW 2022/22**  
**BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING**  
**OF TOBACCO AND CANNABIS IN PUBLIC PLACES AND WORKPLACES**

### DESIGNATED APARTMENT BUILDINGS WITH ENTRANCEWAY PROHIBITIONS

[illegible]



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** DEXTURE SARRAZIN, DIRECTOR OF COMMUNITY SERVICES

**TITLE:** RECYCLING IN THE TOWN OF MATTAWA

**DATE:** MONDAY DECEMBER 8, 2025

**REPORT NO:** 25-80R

---

### **BACKGROUND**

Here is an update on the recycling practices for the Town of Mattawa. Everyone should be informed and understand how recycling impacts our community and who is responsible.

### **ANALYSIS AND DISCUSSION**

#### **Residential Recycling**

As of October 1, 2025, the Town of Mattawa is no longer responsible for residential recycling. The Province of Ontario, through Circular Materials, has contracted GFL (Green for Life) to handle all recycling functions from now on. All concerned residents must go to [www.circularmaterials.ca/mattawa](http://www.circularmaterials.ca/mattawa) for telephone and email support. Recycling not picked up? Bin not received? Don't know the pick-up day is? All these queries and details are to be made with GFL and not the municipal office.

For residents, a recycle depot is located at the landfill and accessible on Saturdays from 9:00am to 12:00noon. The depot is funded by Circular Materials through 2026.

#### **Business & Commercial Recycling**

The Town of Mattawa signed a "non-eligible" agreement with GFL to pick up business and commercial recycling. The pickup schedule of biweekly does not work for all businesses and commercial interests, so those businesses have elected to be removed from this agreement. Once removed, the business and commercial interests are solely responsible for their own recycling and all costs associated therewith. Non-eligibles that remain part of the agreement will be charged back for pickups.

Anyone excepted from the non-eligible list is able to purchase their recycling pickup from any contractor.

All concerns and complaints have been resolved.

### **FINANCIAL CONSIDERATION**

Charge back to business/commercial \$50/pick up until December 31, 2025. After December 31, 2025, business/commercial will be responsible for contracting recycling pickup services. Residential pickup and the landfill recycling depot will be the responsibility of Circular Materials & GFL.

### **RELEVANT POLICY/LEGISLATION**

### **ATTACHMENTS**

## **RECOMMENDATION**

It is recommended that Council accepts this report.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-80R titled Recycling in the Town of Mattawa.



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** PAUL LAPERRIERE CAO/TREASURER

**TITLE:** BISSETT STREET PUMP STATION – UPDATE # 2

**DATE:** MONDAY, DECEMBER 8, 2025

**REPORT NO:** 25-81R

---

### **BACKGROUND**

The second pump at the Bissett pump station has now failed.

### **ANALYSIS AND DISCUSSION**

As indicated in the Townhall update, OCWA had Xylem assess the broken pump to determine its “repairability”. The cost estimate to rebuild the pump is \$99,609, all-in.

The purchase price of new pump, all-in, is \$92,712. Again, Xylem has offered to forgo the \$8.500 monthly rental fee while we wait for a new one, if we purchase it from them.

OCWA will also apply for the IESO energy rebate if we purchase a new pump.

### **FINANCIAL CONSIDERATION**

The cost of the new is \$92,712 less any energy rebate (TBD). This will be a 2026 expenditure.

### **RELEVANT POLICY/LEGISLATION:**

### **ATTACHMENTS:**

### **RECOMMENDATION:**

It is recommended that Council receives this report and further, that Council approves the purchase of another new 66 HP pump for the Bisset Street Lift Station.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 25-81R titled Bissett Street Pump Station – Update # 2.

**AND FURTHER THAT** Council approves the purchase of a new 66 hp pump from Xylem at a total cost of \$92,712.00 for the Bissett Street pump station.

DATE: MONDAY DECEMBER 8, 2025

**10.1**

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-17 being a By-law to enter into an encroachment agreement with the property located at 250 Bangs Street.

# THE CORPORATION OF THE TOWN OF MATTAWA

## BY-LAW NUMBER 25-17

**BEING** a by-law to enter into an encroachment agreement with the property located at 250 Bangs Street.

**WHEREAS** Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended provides that the powers of a municipality shall be interpreted broadly to enable a municipality to govern its affairs as it considers appropriate and enhance its ability to respond to municipal issues;

**AND WHEREAS** at the Regular Council meeting held on November 24, 2025 Council considered and approved Report No. 25-71R to enter into an encroachment agreement with the property owner located at 250 Bangs Street as stated in Committee of Adjustment File No. A1-24;

**AND WHEREAS** Council deemed it necessary to enter into an encroachment agreement with Pauline Backer for the property located at 250 Bangs Street.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the entry into an encroachment agreement with Pauline Backer located at 250 Bangs Street, attached as Appendix "A" is authorized and approved..
2. **THAT** the Mayor and Clerk are authorized and directed to execute the encroachment agreement on behalf of the Corporation of the Town of Mattawa.
3. **THAT** this By-law shall come into effect at the time of signing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

THIS AGREEMENT made in duplicate this 10<sup>th</sup> day of July, 2025

BETWEEN:

THE CORPORATION OF THE TOWN OF MATTAWA

Hereinafter called "the Town" of the First Part

OF THE FIRST PART,

AND

PAULINE BACKER

Hereinafter called "Backer" of the Second Part"

OF THE SECOND PART.

WHEREAS:

The Town is the owner of Bangs Street, as shown on Plan 1 for the Town of Mattawa, in the District of Nipissing and registered as PIN 49102-0205.

Backer is the owner of Part of Lot 4 on the south side of Valois Drive as shown on Plan 1 for the Town of Mattawa, in the District of Nipissing registered as PINs 49102-0060 and 49102-0694.

Parts of the residence on the lands of the Party of the Second Part encroach onto Bangs Street, as illustrated on Schedule "A annexed hereto;

Backer has applied to the Town to continue such encroachment as particularized on Schedules "A" attached hereto;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants herein contained (the receipt and sufficiency of which consideration is by each of them hereby confirmed) the parties hereto covenant and agree with each other as follows:

1. The encroachments of the residence of the Party of the Second Part set out on Schedule "A" annexed hereto and respectively labeled SIDWALK, FLAG STONE STEPS AND WALK and CONCRETE PAD shall be deemed to have been made and continue hereafter with the license of the Party of the First Part with the intent that the Party of the Second Part shall not acquire an easement or right in respect of the lands of the Party of the First Part, subject, however, to the following provisos and conditions:
2.
  - a) Should the said building or any part thereof, be raised, removed or destroyed, any rebuilding or replacement thereof would be such as to ensure that there is no encroachment on the lands of the Party of the First Part as a result of such rebuilding or replacement, without the permission of the Party of the First Part.
  - b)
  - c) Should the Party of the First Part, for any reason, require the removal of any or all of the said encroachment, the Party of the Second Part will, on twelve (12) months notice in writing by the Party of the First Part to the Party of the Second Part forthwith remove same at their expense.
  - d) If the Party of the Second Part wishes to demolish any of the structures that encroach on the land of the Party of the First Part, the Party of the Second Part may terminate this agreement by giving the Party of the First Party one months' notice. Prior to

the expiry of the period of the notice the Party of the Second Part shall discontinue the use of the encroaching structures.

- 3. The Party of the Second Part agrees to indemnify and save harmless the Party of the First Part from all claims, demands, loss, costs, charges and expenses which the Party of the First Part may sustain, incur, or be liable for in consequence of the authority hereinbefore granted.
- 4. This Agreement shall enure to the benefit of and be binding upon the respective successors, assigns, heirs, executors and administrators of the parties hereto.
- 5. Notice of this Agreement shall be registered on title to the title to the lands of the Party of the Second Part at her own expense.

IN WITNESS WHEREOF the Parties have hereunto set their hands and seals.

|                                       |                                |
|---------------------------------------|--------------------------------|
| SIGNED, SEALED AND DELIVERED          | ) CORPORATION OF THE           |
| - in the presence of -                | ) TOWN OF MATTAWA              |
|                                       | )                              |
|                                       | )                              |
|                                       | ) _____                        |
|                                       | ) Mayor                        |
|                                       | )                              |
|                                       | ) _____                        |
|                                       | ) Clerk – <del>Treasurer</del> |
|                                       | )                              |
|                                       | )                              |
|                                       | ) _____                        |
| as to the signature of Pauline Backer | ) Pauline Backer               |
|                                       | )                              |

SURVEYOR'S REAL PROPERTY REPORT  
 PART 1, PLAN OF SURVEY OF  
 PART OF LOT 4  
 ON THE SOUTH SIDE OF VALDES DRIVE  
 RANGE 2<sup>nd</sup>  
 PLAN NO. 1  
 TOWN OF MATTAWA  
 DISTRICT OF NIPISSING  
 SCALE 1" = 100'  
  
 0 20m 5m  
 Miller & Wynn Surveying Inc.

VALOIS DRIVE

**PART 2**  
THE PLAN MUST BE READY IN  
CONSULTATION WITH SURVEY  
REPORT DATED AUGUST 7th, 2014

40102-10050 (CT)

**PART 2**  
**PLAN 36R-4868**

**PART 1**  
**PLAN 30R-12547**

PLA# 36R-12647

1.301 (M)  
N65 26 10 W  
1.333  
N65 25 15 W (P1)

# BEAT THE RETAIL WALL

## FALSE DECK EDS AND STEPS

**BRACK 7.887**  
**CHIMNEY**

4. 570 (2)

BANGS STREET

99.779

## RANGE

၁

PIN 49102-0060 (LT

**1 1/2 STOREY  
FRAME DWELLING  
POURED CONCRETE  
No. 250**

**FLAG STONE  
STEPS AND WALK**

**CONCRETE  
PAD**

**12182 (P & S)**

11.200

N15°42'35"E  
N15°45'00"E

2.805

2084161

PIN 49102-0046 (LT)

## CONCRETE RETAINING WALL

E (M)  
 (P)  
 N76-2535 W

PP  
PP  
PP  
PP  
DE

DATE: MONDAY DECEMBER 8, 2025

10.2

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-18 being a By-law to appoint members to the Committee of Adjustment for the year 2026.

# THE CORPORATION OF THE TOWN OF MATTAWA

## BY-LAW NUMBER 25-18

**BEING** a by-law to appoint members to the Committee of Adjustment for the year 2026.

**WHEREAS** Section 44 of the Planning Act, S.O., 1990, c. P.13, (hereinafter called the "Act"), provides that a Council of a Municipality may, by By-law, constitute and appoint a Committee of Adjustment for the Municipality;

**AND WHEREAS** Section 45(3) of the Act provides that a Council that has constituted a Committee of Adjustment may, by By-law, empower the Committee of Adjustment to grant minor variances from the provisions of any by-law that implements the Official Plan;

**AND WHEREAS** Council adopted By-Law Number 85-26 which established a Committee of Adjustment for the Municipality;

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to minor variances.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** Councillors Mathew Gardiner, Fern Levesque and Spencer Bigelow be appointed to the Committee of Adjustment.
2. **THAT** the term of office for the members of the Committee of Adjustment be for the year 2026.
3. **THAT** this By-law shall come into effect January 1, 2026.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

DATE: MONDAY DECEMBER 8, 2025

**10.3**

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-19 being a By-law to amend the Town of Mattawa Consolidated Parking By-Law No 07-17, as amended.

## THE CORPORATION OF THE TOWN OF MATTAWA

### BY-LAW NUMBER 25-19

**BEING** a By-Law to amend the Town of Mattawa Consolidated Parking By-Law No 07-17, as amended.

**WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

**AND WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.10(1) provides that a single tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, s.10(1) provides that a single tier municipality may pass By-laws respecting: in paragraph 5, social and environmental well-being of the municipality; in paragraph 6, health, safety and well being of persons; in paragraph 7, services and things that the municipality is authorized to provide under section 10(1); in paragraph 8, protection of persons and property; and in paragraph 10, structures, including signs;

**AND WHEREAS** Section 175, subsection 13 of the Highway Traffic Act, the Council of a municipality may by by-law designate school bus loading zones, in accordance with the regulations, on highways under its jurisdiction.

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa upon the request of the Nipissing-Parry Sound Student Transportation Services (NPSSTS) and the Nipissing Parry Sound District Catholic Board deems it desirable to designate a school bus loading zone on Turcotte Park Road adjacent to the West side of St Victor's Catholic Elementary School.

**AND WHEREAS** it is deemed expedient to regulate or prohibit parking on highways within the limit of the Town of Mattawa;

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

**THAT** By-Law 07-17, as amended, be amended as follows:

1. **THAT** Section 2(a) of By-Law No. 07-17 is hereby deleted and replaced with the following Section 2(a) attached hereto:

#### **SECTION 2- SCHOOL BUS LOADING ZONES**

- a) No person shall park a vehicle on the side or sides of any street, contiguous to the limit of the land used for school purposes, upon which there are erected signs bearing words "No Parking- School Bus Loading Zone" and indicating the extent of the prohibited parking area, and the said signs shall bear the additional inscription "8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 4:00 p.m., Monday to Friday" as designated in **Schedule "A"** of this by-law.

2. **THAT** Schedule “A” of By-Law No. 07-17 is hereby deleted and the following inserted in lieu thereof:

**SCHEDULE “A” TO BY-LAW 07-17**

**SCHOOL BUS LOADING ZONES (Part II, Section 2)**

East side of Turcotte Park Road as illustrated on the map attached, between the hours of 8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 4:00 p.m. Monday to Friday.

3. **THAT** the municipality be responsible for erecting the school bus loading zone signs at both ends of the loading zone and painting the roadway in the loading area indicating “school bus loading zone”.
4. **THAT** By-law No. 13-16 be repealed.
5. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

Schedule "A" to By-law No. 07-17 as amended



DATE: MONDAY DECEMBER 8, 2025

10.4

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-20 being a By-law to amend By-Law No 21-12, as amended, being a by-law to provide for the maintenance of land in a clean and clear condition (Clean Yards By-law) within the Town of Mattawa.

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 25-20**

**BEING** a By-Law to amend By-Law No 21-12, as amended, which is a by-law to provide for the maintenance of land in a clean and clear condition (Clean Yards By-law) within the Town of Mattawa.

**WHEREAS** Part XIV of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended provides for the enforcement of municipality By-laws;

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** By-Law 21-12, as amended, be amended as follows:

The Recitals Section be amended by adding the following section attached hereto:

**AND WHEREAS** Subsection 445 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that if a municipality is satisfied that a contravention of a by-law passed under the *Municipal Act* has occurred, the municipality may make an order requiring the person who contravened the by-law, or who caused or permitted the contravention, or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention

2. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

DATE: MONDAY DECEMBER 8, 2025

10.5

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-21 being a By-law to amend By-Law No 22-22, being a By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces in the Town of Mattawa.

## THE CORPORATION OF THE TOWN OF MATTAWA

### BY-LAW NUMBER 25-21

**BEING** a By-Law to amend By-Law No 2022-22, being a By-law to regulate smoking and/or vaping of tobacco and cannabis in public places and workplaces in the Town of Mattawa.

**WHEREAS** Subsection 115(1) of the *Municipal Act, 2001*, C.25, as amended, authorizes the Council of a local municipality to pass a by-law to prohibit or regulate the smoking of tobacco or cannabis in public places and workplaces within the municipality.

**WHEREAS** section 10(2) of the *Municipal Act, 2001*, C.25, as amended, authorizes the Council of a local municipality to pass a by-law respecting health, safety and well-being of persons.

**WHEREAS** the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, as amended, regulates the smoking of tobacco, cannabis, vapour products and prescribed products and substances;

**WHEREAS** Section 18 of the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, contemplates that a municipal by-law may deal with a matter to which that Act applies but in a more restrictive manner, and directs that the by-law prevails to the extent it is more restrictive than that Act.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** By-Law 22-22, as amended, be amended as follows:

That Schedule “F” Designated Apartment Buildings with Entranceway Prohibitions is hereby deleted in its entirety and replaced with Schedule “F” attached hereto.

2. **THAT** this By-law comes into effect on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

Clerk

**CREATED: APRIL 2022**

**SCHEDULE “F” OF BY-LAW 2022/22**  
**BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING**  
**OF TOBACCO AND CANNABIS IN PUBLIC PLACES AND WORKPLACES**

### DESIGNATED APARTMENT BUILDINGS WITH ENTRANCEWAY PROHIBITIONS

[illegible]

DATE: MONDAY DECEMBER 8, 2025

**10.6**

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-22 being a By-law to adopt the Town of Mattawa 2026 – 2030 Strategic Plan.

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 25-22**

**BEING** a by-law to adopt the Town of Mattawa 2026 – 2030 Strategic Plan.

**WHEREAS** the strategic planning process serves to identify priorities for the municipality, the needs as expressed by the Strategic Plan Working Group and the community of how Council and staff will work toward achieving the objectives and actions within the plan;

**AND WHEREAS** this Strategic Plan identifies a number of priority objectives that will serve as a key planning guide for the municipality;

**AND WHEREAS** Council deemed it necessary to establish a Strategic Plan and carryout such plan moving forward.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa adopts the 2026 – 2030 Strategic Plan as described in Schedule “A” hereto and forming part of this By-law.
2. **THAT** this By-law shall come into effect and force on the day of its passing.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of December, 2025.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of December, 2025.

---

Mayor

---

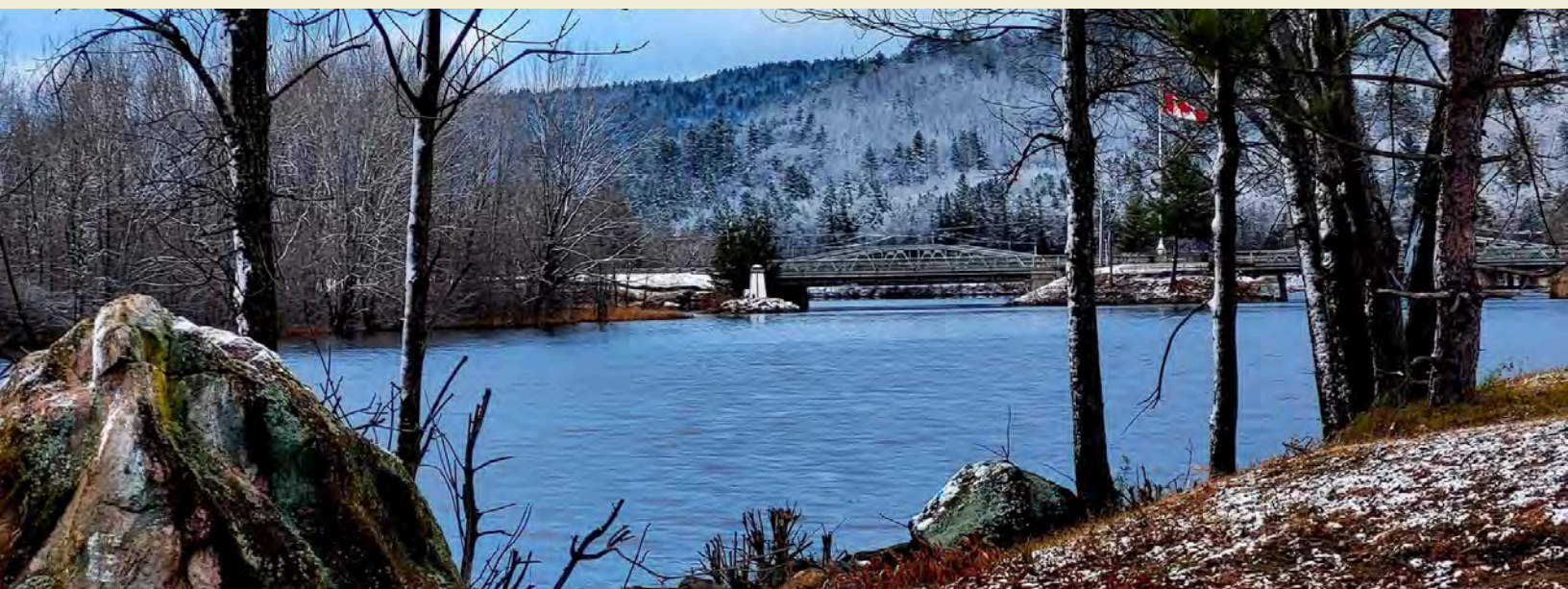
Clerk



# Corporation of the Town of Mattawa

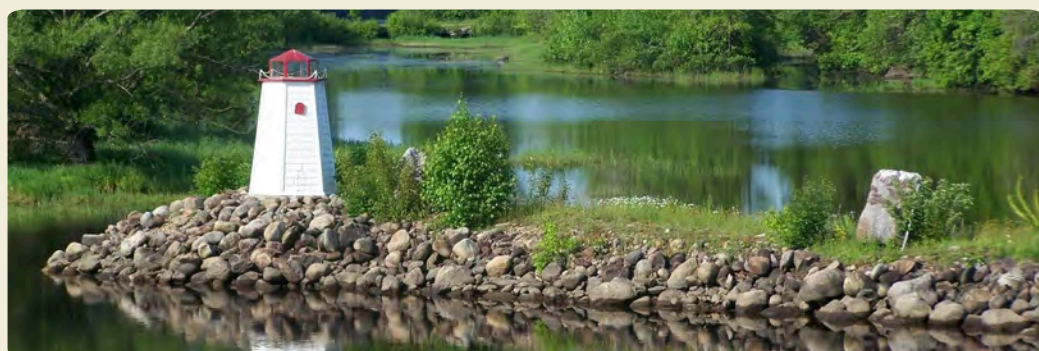
## Strategic Plan

2026-2030



## OUR VISION

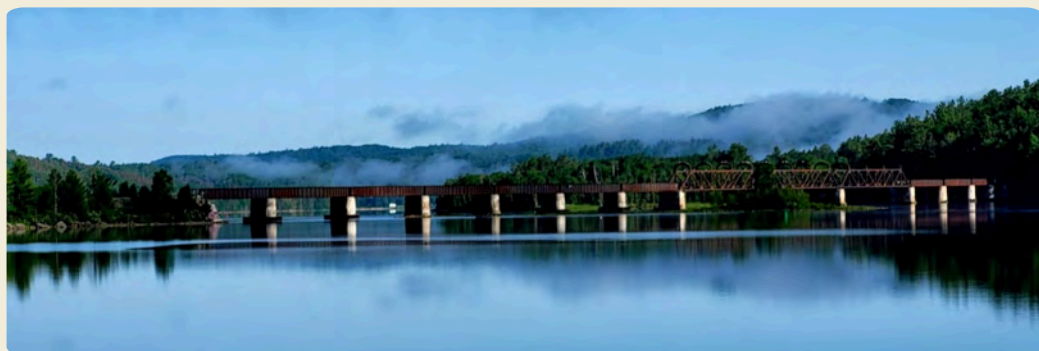
A growing and resilient community that is healthy, vibrant and strong.





## OUR MISSION

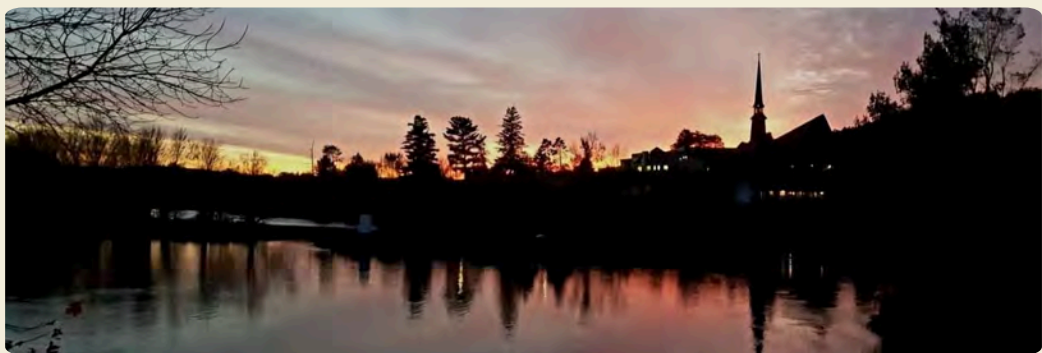
Provide high quality services efficiently through partnerships, public engagement, and good governance.





# OUR VALUES

A welcoming home that embraces our cultural heritage, creates conditions for our families to prosper and our elders to enjoy their senior years and our local businesses to thrive. We value accountability in our endeavours, transparency in our behaviours and respect for and amongst residents.



# Recent Accomplishments

|     |                                                                                                                                                                                    |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Completion of an Organizational Review with implementation of 90% of its recommendations                                                                                           |
| 2.  | New Governance Policies and Procedures                                                                                                                                             |
| 3.  | New Administrative Policies and Procedures                                                                                                                                         |
| 4.  | New Operational Policies and Procedures                                                                                                                                            |
| 5.  | New Town wide Organizational Chart                                                                                                                                                 |
| 6.  | Filling key vacancies/new positions including CAO/Treasurer, Fire Chief, Director of Community Services, Parks and Recreation Supervisor, Deputy-Treasurer and Executive Assistant |
| 7.  | Completion of financial audits for 2022, 2023 and 2024                                                                                                                             |
| 8.  | Improved budget process and completion in the first quarter                                                                                                                        |
| 9.  | Installation of fibre optic at Townhall                                                                                                                                            |
| 10. | Completion of the Mattawan Street Reconstruction                                                                                                                                   |
| 11. | Completion of the Main Street Detailed Engineering and Environmental Assessment                                                                                                    |
| 12. | Initiation of the Mauril Bélanger Bridge Detailed Structural Review and Environmental Assessment                                                                                   |
| 13. | Completion of the Dorion Hill Reconstruction project                                                                                                                               |
| 14. | Landfill Site improvements                                                                                                                                                         |
| 15. | Purchase a grader and upgrades to the automotive fleet                                                                                                                             |
| 16. | Completion of new bandshell                                                                                                                                                        |



# GUIDING PRINCIPLES

Governance and Community Relations

Economic Development and Growth

Municipal Services

Fiscal Responsibility



## Governance and Community Relations

| Goals                                                                  | Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Ensure transparency in activities and decision-making processes</i> | <ul style="list-style-type: none"> <li>• Ensure Town of Mattawa shared services with neighbouring municipalities are covered under shared services agreements and are fair to Mattawa and all.</li> <li>• Even though Mattawa has been granted Strong Mayor Powers, Council will endeavor to defend the democratic process and ensure that all of Council has a voice in all decisions.</li> <li>• Communicate with all residents on all matters of significance through a <i>State of the Town address</i>, at least twice per year.</li> <li>• Upgrade meeting platform to improve virtual participation at Council meetings.</li> </ul> |
| <i>Enhance community relations with all stakeholders</i>               | <ul style="list-style-type: none"> <li>• Ensure Duty to Consult procedures with all indigenous communities of the area are conducted for all projects.</li> <li>• Initiate semi-annual community relations meeting with the surrounding municipalities (Group of 4) to provide and/or share updates on key activities/initiatives within the Town of Mattawa.</li> </ul>                                                                                                                                                                                                                                                                   |



## Economic Development and Growth

| Goals                                                                                                                              | Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Promote and enable growth through the development of municipal property, major capital projects and expansion opportunities</i> | <ul style="list-style-type: none"> <li>• Develop the Municipal Landbank #1 (Mountain View subdivision) including a new water reservoir to service all of Mattawa.</li> <li>• Complete the Main Street Rehabilitation project.</li> <li>• Complete the Pont Mauril Bélanger Bridge Rehabilitation project.</li> <li>• Complete the new Official Plan.</li> <li>• Explore amalgamation opportunities with neighbouring communities and MMAH to determine interest in, and the process for, “joining forces”.</li> </ul> |
| <i>Promote and support economic development</i>                                                                                    | <ul style="list-style-type: none"> <li>• Submit a joint funding application to FEDNOR under the Community Investment Initiative for Northern Ontario (CIINO) program for an Economic Development Officer.</li> <li>• Work effectively with prospective investors to foster residential and commercial developments</li> </ul>                                                                                                                                                                                         |



## Municipal Services

| Goals                                                     | Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Improve the provision and delivery of services</i>     | <ul style="list-style-type: none"> <li>• Complete engineering studies for the replacement/upgrades of old watermain including those of Ottawa Street, Donald Street, Rankin Street and Earl Street to name a few.</li> <li>• Complete and maintain the Asset Management Plan.</li> <li>• Working with the Library Board and our neighbouring municipalities, initiate and complete the re-opening of the library.</li> <li>• Ensure Minimum Maintenance Standards are met or exceeded.</li> <li>• Secure funding for the infrastructure improvement to the Mike Rodden Arena and maximize all multi-use opportunities.</li> <li>• Secure a new landfill Environmental Compliance Approval (ECA).</li> </ul> |
| <i>Promote the Town's historical and cultural aspects</i> | <ul style="list-style-type: none"> <li>• Erect a commemorative plaque for the Train Station and ensure proper maintenance of the "Big Joe" statue.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |



## Fiscal Responsibility

| Goals                              | Objectives                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Minimize taxation increases</i> | <ul style="list-style-type: none"><li>• Mattawa's tax rates are some of the highest in the area. Ensure that the municipality's budget keeps tax increases to an absolute minimum.</li></ul>                                                                                                                                                                                                                  |
| <i>Maximize funding</i>            | <ul style="list-style-type: none"><li>• Seek all available funding at all times.</li><li>• Secure long term funding from Infrastructure Ontario for major capital projects.</li><li>• Divest of long term financial commitments such as the affordable seniors housing \$5.6 million loan.</li></ul>                                                                                                          |
| <i>Maximize efficiencies</i>       | <ul style="list-style-type: none"><li>• Where practical become self-sufficient in the delivery of services. Examples include snow removal, grass cutting, sweeping, landfill etc.</li><li>• Ensure the completion of the annual financial audit and annual budget on a timely basis. The target is March 31 of each year.</li><li>• Ensure all of Mattawa's services are operated cost-effectively.</li></ul> |





**160 Water Street  
Mattawa, ON P0H 1V0**

**705-744-5611  
[info@mattawa.ca](mailto:info@mattawa.ca)**

DATE: MONDAY DECEMBER 8, 2025

14.0

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

---

**BE IT RESOLVED THAT** Council proceed In Camera (Closed) session pursuant to section 239(2) of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. in order to address the following:

Item 14.2 Mattawa Landfill Site Update - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Item 14.3 Rosemount Valley Suites Update and Item 14.5 Business Opportunity Update - a proposed or pending acquisition or disposition of land by the municipality or local board;

Item 14.4 Mattawa Fitness Centre & Voyageur Curling Club - information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

DATE: MONDAY DECEMBER 8, 2025

**15.1**

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

---

**BE IT RESOLVED THAT** the regular meeting reconvene at \_\_\_\_\_ p.m.

DATE: MONDAY DECEMBER 8, 2025

**17.1**

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

\_\_\_\_\_  
**BE IT RESOLVED THAT** this regular meeting adjourn at \_\_\_\_\_ p.m.